



## HOUSING COMMISSION OF ANNE ARUNDEL COUNTY

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Dear Participant/Landlord

### **RE: HOUSING QUALITY STANDARDS INSPECTIONS**

The Housing Commission is open and serving our clients under reduced capacity and, is committed to preventing any potential exposure to COVID-19 by adopting a HUD approved alternative inspection method called Remote Virtual Inspection (RVI).

RVI eliminates the extended person-to-person contact that often occurs during the normal inspection process, thereby making this the safest inspection method for both tenants and staff.

### **Please prepare for your upcoming RVI by reviewing the instructions listed below:**

- The inspector will arrive for your inspection with two (2) mobile phones, outlet tester, a wooden dowel and measuring stick to be used for a video chat inspection format.
- The client, landlord or other representative 18 years or older will be handed one of the mobile phones connected to an existing video chat and given instructions of how the inspection will be conducted using the other tools.
- Once the inspection begins the inspector will instruct and monitor the inspection through the other mobile phone camera.
- The tenant, landlord or other representative 18 years or older must follow the guidance given by the inspector in order to successfully complete the inspection.
- If at any point the inspector's instructions are not being followed the inspection will end, all materials will be returned and the unit will fail inspection.

In an effort to expedite communication efforts, which could be delayed by having to mail notices, please provide an updated email address and phone number to your Housing Specialist to receive voice notification and/or electronic communications.

Yours Truly,

Housing Inspector