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**FY2012 ANNUAL UPDATE TO THE FY2010-  
FY2014 FIVE-YEAR AGENCY PLAN**

# PHA 5-Year and Annual Plan

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing

OMB No. 2577-0226  
Expires 4/30/2011

1.0	<b>PHA Information</b> PHA Name: <u>Housing Commission of Anne Arundel County</u> PHA Code: <u>MD018</u> PHA Type: <input type="checkbox"/> Small <input type="checkbox"/> High Performing <input checked="" type="checkbox"/> Standard <input type="checkbox"/> HCV (Section 8) PHA Fiscal Year Beginning: (MM/YYYY): <u>07/2012</u>				
2.0	<b>Inventory</b> (based on ACC units at time of FY beginning in 1.0 above) Number of PH units: <u>1,026</u> Number of HCV units: <u>1,856</u>				
3.0	<b>Submission Type</b> <input type="checkbox"/> 5-Year and Annual Plan <input checked="" type="checkbox"/> Annual Plan Only <input type="checkbox"/> 5-Year Plan Only				
4.0	<b>PHA Consortia</b> <input type="checkbox"/> PHA Consortia: (Check box if submitting a joint Plan and complete table below.)				
	Participating PHAs	PHA Code	Program(s) Included in the Consortia	Programs Not in the Consortia	No. of Units in Each Program
					PH HCV
	PHA 1:				
	PHA 2:				
	PHA 3:				
5.0	<b>5-Year Plan.</b> Complete items 5.1 and 5.2 only at 5-Year Plan update. See attachment md018a01 for information regarding Sections 5.0 through 10.0				
5.1	<b>Mission.</b> State the PHA's Mission for serving the needs of low-income, very low-income, and extremely low income families in the PHA's jurisdiction for the next five years:  HOUSING CHOICES AND AFFORDABLE COMMUNITIES				
5.2	<b>Goals and Objectives.</b> Identify the PHA's quantifiable goals and objectives that will enable the PHA to serve the needs of low-income and very low-income, and extremely low-income families for the next five years. Include a report on the progress the PHA has made in meeting the goals and objectives described in the previous 5-Year Plan.  See page 3 of attachment md018a01.				
6.0	<b>PHA Plan Update</b> (a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission: (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.  See pages 6 - 23 of attachment md018a01.				
7.0	<b>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers.</b> Include statements related to these programs as applicable.  See pages 23 - 24 of attachment md018a01.				
8.0	<b>Capital Improvements.</b> Please complete Parts 8.1 through 8.3, as applicable.  See pages 24 - 25 of attachment md018a01.				
8.1	<b>Capital Fund Program Annual Statement/Performance and Evaluation Report.</b> As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> , form HUD-50075.1, for each current and open CFP grant and CFFP financing.  See page 24 of attachment md018a01.				
8.2	<b>Capital Fund Program Five-Year Action Plan.</b> As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i> , form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.  See page 25 of attachment md018a01.				

8.3	<p><b>Capital Fund Financing Program (CFFP).</b>  <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p> <p>See page 25 of attachment md018a01.</p>
9.0	<p><b>Housing Needs.</b> Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.</p> <p>See page 25 of attachment md018a01.</p>
9.1	<p><b>Strategy for Addressing Housing Needs.</b> Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. <b>Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan.</b></p> <p>See pages 26 - 28 of attachment md018a01.</p>
10.0	<p><b>Additional Information.</b> Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"</p> <p>See pages 29 - 37 of attachment md018a01.</p>
11.0	<p><b>Required Submission for HUD Field Office Review.</b> In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. <b>Note:</b> Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.</p> <p>(g) Challenged Elements</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p>

# HOUSING COMMISSION OF ANNE ARUNDEL COUNTY

## FY2012 ANNUAL UPDATE TO THE FY2010-FY2014 FIVE-YEAR AGENCY PLAN

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## 5.0 Five-Year Plan

### 5.1 Mission Statement

Housing Choices and Affordable Communities

### 5.2 Goals and Objectives

*Goal: Expand the supply of assisted housing*

*Objectives:*

- Apply for additional rental vouchers: Dependent upon number and type of vouchers issued by HUD.
- Acquire or build units or developments
- Explore additional partnerships for the development of housing for working families, i.e., School Board, County, etc.
- Purchase deteriorating properties in need of rehabilitation and bring them up to current living standards.
- Continue to apply for the HOPWA Rental Allowance Program and Supportive Housing Program.
- Apply for Tenant Protection Vouchers for the residents of Burwood Gardens.

*Goal: Promote self-sufficiency and asset development of assisted households*

*Objectives:*

- Provide or attract supportive services to increase independence for the elderly or families with disabilities.
- Increase participation in the Family Self-Sufficiency Programs for Public Housing and the Housing Choice Voucher Programs.
- Regain momentum in the Housing Choice Voucher Program Homeownership Program by working with those clients who have the best chance of succeeding in purchasing a home.

*Goal: Improve the quality of assisted housing*

*Objectives:*

- Increase customer satisfaction: Score above 80% on all sections.
- Renovate or modernize public housing units: Continue to promote curb appeal at all developments; housing stock should continue to be perceived as private housing stock that blends into and remains a valuable asset to the community.
- Demolish or dispose of obsolete public housing: Continue redevelopment and planning activities at Burwood Gardens.
- Regain High Performer status on the Public Housing Assessment System and Maintain High Performer status on the Section Eight Management Assessment Program.

*Goal: Increase assisted housing choices*

*Objectives:*

- Enhance services to Housing Choice Voucher Program for private landlords who are interested in the program including listing properties for rent, sending out newsletters and including downloadable documents on the HCAAC's website.
- Convert public housing to vouchers
- Locate new/alternative funding sources and continue development of the partnership with secondary lending partner on homeownership initiatives.

*Goal: Provide an improved living environment*

*Objectives:*

- Continue partnerships with current service providers and potential expansion as new housing alternatives are developed, i.e. working family services such as daycare, training, education, after school care, etc.

*Goal: Ensure equal opportunity and affirmatively further fair housing*

*Objectives:*

- Implement Federal Regulations related to admissions and occupancy in a consistent manner.
- Enhance ability to effectively provide service to the Latino and Korean communities by including information on the website in Spanish and Korean and providing documents in those languages as well. Also, have HCAAC staff attend Spanish classes to increase verbal communication skills.

*Other Goals and Objectives: (list below)*

- Use existing equity in current public housing properties to develop new affordable housing opportunities for low income residents of Anne Arundel County.
- As feasible opportunities arise, attempt to convert portion of tenant-based vouchers into project-based vouchers.
- Redevelop existing properties to better meet the needs of the current population.
- Analyze staff needs for training and develop schedule as needed.
- Continue to explore additional areas to decrease operating cost by increasing efficiencies through contracting certain tasks and functions.
- Diversify revenue stream by performing management and maintenance functions for private housing, i.e., condominium management.
- Continue to educate stakeholders and the general public that the Housing Commission of Anne Arundel County does more than just provide public housing to low income families.
- Explore shared housing opportunities with other local housing providers, i.e., SRO/Transitional Housing.

## 6.0 PHA Plan Update

- (a) **Identify specifically which plan elements have been revised since the PHA's prior plan submission.**

The Housing Commission has revised the following elements:

### **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures**

Changes are proposed to the Public Housing Admissions and Continued Occupancy Policy (ACOP) and the Housing Choice Voucher Administrative Plan. The summary of these changes are included as an attachment to the Agency Plan and will be on display with the Plan during the public comment period.

Family Self-Sufficiency Action Plan and Housing Choice Voucher Homeownership Plan

Both of these Plans have been recently updated. Copies of both Plans including the revisions are available for review at the Commission's main office.

### **Financial Resources**

The Financial Resources section has been revised to include projected amounts for FY2012.

### **Fiscal Year Audit**

The Audit for the Fiscal Year ending 6/30/2010 is included. The Audit for the Fiscal Year ending 6/30/2011 is in the process of being completed.

### **Capital Improvements**

The Housing Commission has included a copy of the FY2012 Capital Fund Annual Statement and Five Year Plan. Performance and Evaluation Reports for the FY2009, FY2010 and FY2011 Capital Funds and FY2009 ARRA Competitive Grant are also included. The projections for the FY2012 CFP are based on the actual 2011 amount.

**(b) Identify where the 5-Year and Annual Plan may be obtained by the public.**

The HCAAC's FY2012 Annual Update to the FY2010-2014 Five-Year Agency Plan will be displayed for public review at the following locations:

- (1) Main Administrative Office located at 7477 Baltimore-Annapolis Blvd., Glen Burnie, MD 21060
- (2) All HCAAC Development Offices
- (3) PHA website [www.hcaac.org](http://www.hcaac.org)

Supporting documents for the FY2012 Annual Update are available for inspection at the Main Administrative Office.

**1. Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures**

The Housing Commission of Anne Arundel County manages 1,026 public housing units and 1,856 housing choice vouchers. While both programs are operated under the same general eligibility, selection, and admissions requirements, each program has a separate document which covers all of these policies in detail. The Admissions and Occupancy Policy (ACOP) covers all eligibility, selection, and admissions policies for the Public Housing Program while the Administrative Plan covers these policies for the Housing Choice Voucher Program.

Each document can be reviewed in detail at the HCAAC's Main administrative Office. Some of the major items covered in each document are provided below.

Public Housing

The Commission will admit, as tenants, only applicant families who, at the time of admission, satisfy the following economic and non-economic criteria.

A. Economic Criteria

Income – Adjusted family income does not exceed the applicable low income limits established by HUD for occupancy in developments constructed prior to October 1, 1981 or the very low income limits established for occupancy in developments constructed after October 1, 1981.

Assets – Net Family Assets do not exceed the applicable Maximum Assets Limits as set by HUD.

B. Non-Economic Criteria

The applicant must qualify as a family which includes but is not limited to:

- (1) A family with or without children (the temporary absence of a child from the home due to placement in foster care shall not be considered in determining family composition and family size);
- (2) An elderly family;
- (3) A near-elderly family;
- (4) A disabled family;
- (5) A displaced family;
- (6) The remaining member of a tenant family; and
- (7) A single person who is not an elderly or displaced person, or a person with disabilities, or the remaining member of a tenant family.

**Elderly family** - a family whose head, spouse, or sole member is a person who is at least 62 years of age. It may include two or more persons who are at least 62 years of age living together, or one or more persons who are at least 62 years of age living with one or more live-in aides.

**Near-elderly family** - a family whose head, spouse, or sole member is a person who is at least 50 years of age but below the age of 62; or two or more persons, who are at least 50 years of age but below the age of 62, living together; or one or more persons who are at least 50 years of age but below the age of 62 living with one or more live-in aides.

**Disabled family** - a family whose head, spouse, or sole member is a person with disabilities. It may include two or more persons with disabilities living together, or one or more persons with disabilities living with one or more live-in aides.

**Person with disabilities:**

- (1) Means a person who:
  - (i) Has a disability, as defined in 42 U.S.C. 423;
  - (ii) Is determined, pursuant to HUD regulations, to have a physical, mental, or emotional impairment that:
    - (A) Is expected to be of long-continued and indefinite duration;
    - (B) Substantially impedes his or her ability to live independently, and
    - (C) Is of such a nature that the ability to live independently could be improved by more suitable housing conditions; or
  - (iii) Has a developmental disability as defined in 42 U.S.C. 6001.
- (2) Does not exclude persons who have the disease of acquired immunodeficiency syndrome or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome;
- (3) For purposes of qualifying for low-income housing, does not include a person whose disability is based solely on any drug or alcohol dependence; and
- (4) Means "individual with handicaps", as defined in Sec. 8.3 of this title, for purposes of reasonable accommodation and program accessibility for persons with disabilities.

**Displaced family** - a family in which each member, or whose sole member, is a person displaced by governmental action, or a person whose dwelling has been extensively damaged or destroyed as a result of a disaster declared or otherwise formally recognized pursuant to Federal disaster relief laws.

**Live-in aide** - a person who resides with one or more elderly persons, or near-elderly persons, or persons with disabilities, and who:

- (1) Is determined to be essential to the care and well-being of the persons;
- (2) Is not obligated for the support of the persons; and
- (3) Would not be living in the unit except to provide the necessary supportive services.

The definition of a family includes at least one adult who is capable of meeting his or her obligations under the lease and do not pose a danger to their own health and safety or to other residents of the community or HCAAC employees.

The family's past performance and present conditions must indicate a reasonable probability that the family will meet its future financial obligations to the Commission.

The family's past performance in present and prior housing should indicate a reasonable probability that the family:

- (1) Will refrain from habits, practices and conduct, including criminal activity that would likely disturb neighbors, damage property, or adversely affect the health, safety or welfare of the Commission's tenants or employees.
- (2) Has not committed fraud in connection with any Federal housing assistance program.
- (3) Has no record of being an unsatisfactory public housing resident prior to admission.
- (4) Has no record of criminal activity involving acts of physical violence to persons, or property, or other criminal or drug related acts which would adversely affect the health, safety, or welfare of other residents, or the applicant himself.

Applicants are selected from the top of the Public Housing waiting list based on the date and time of application, preference points, and suitable type or size of unit with consideration given to elderly and/or handicapped status and factors which could adversely affect the health, safety, and welfare of other residents.

The procedures used for selection of residents are designed to attain a resident body in each community composed of families with a broad range of incomes and rent paying ability. The selection process or placement of an applicant in Public Housing is based upon the following factors:

- (1) Preference points and ranking status

Primary preferences – All applicants with the following Primary Preferences will receive assistance before any other applicant who is not so qualified.

- (a) Substandard Housing (3 points)
- (b) Involuntary Displacement (3 points)
- (c) Paying in Excess of 50% of Income for Rent (3 points)

Secondary Preferences

- (a) Living or Working in Anne Arundel County (1 point)
- (b) Working Family (1 point)

Regardless of the number of preferences an applicant may qualify for, only a maximum of three (3) preferences shall be assigned to the applicant for a total of five (5) points. The number of points for each preference is listed above.

- (2) Application date and time
- (3) Bedroom size
- (4) Elderly and non-elderly status
- (5) Eligibility

When a vacancy occurs in an elderly or family housing community, one (1) offer of an appropriate size unit will be made to the next applicant on the waiting list based on type and size of the unit available and the date and time the application was received. However, due to the approved income targeting requirement for the Commission applicants may be “skipped” in order to select an income targeted applicant.

If the applicant refuses the offer of a unit for a reason other than the approved valid reasons for health or economic hardship, the applicant will be removed from the waiting list.

The applications of persons making application for admissions to the Public Housing Program shall be suitably filed in the following manner:

- (1) “Active” files – The applications of all apparently eligible applicants shall be alphabetized and filed together with a copy of any notification or apparent eligibility and any supporting and verification documents, and indexed in a central file maintained for “active” applicants.
- (2) “Ineligible” files – The applications of persons determined to be ineligible shall be suitably filed, together with a copy of the notification of ineligibility and any subsequent review notations, and indexed in a central file maintained for “ineligible” applications.
- (3) “Withdrawn” files – Applications that have been withdrawn, for any of the reasons below, shall be suitably filed, with relative documents, and indexed in a central file maintained for “withdrawn” or “inactive” applications. An application will be withdrawn if:
  - (a) the Applicant requests withdrawal;
  - (b) the Applicant fails to confirm continued interest in a Unit in response to the annual purge of the waiting list;
  - (c) the Applicant fails to furnish information or verification, or authorization to obtain information or verification necessary to process the Application.

## Section 8

All persons who wish to apply for participation in the Housing Choice Voucher Program must first file a preliminary application with HCAAC's Admissions and Occupancy Department. The application must be made by the head of household, or his/her designee.

To be eligible for assistance, an applicant must meet the following criteria:

Applicant's gross family income must not exceed the income limits established for Housing Choice Vouchers.

The applicant must qualify as a family which includes but is not limited to:

- (1) A family with or without children (the temporary absence of a child from the home due to placement in foster care shall not be considered in determining family composition and family size);
- (2) An elderly family;
- (3) A near-elderly family;
- (4) A disabled family;
- (5) A displaced family;
- (6) The remaining member of a tenant family; and
- (7) A single person who is not an elderly or displaced person, or a person with disabilities, or the remaining member of a tenant family.

**Elderly family** - a family whose head, spouse, or sole member is a person who is at least 62 years of age. It may include two or more persons who are at least 62 years of age living together, or one or more persons who are at least 62 years of age living with one or more live-in aides.

**Near-elderly family** - a family whose head, spouse, or sole member is a person who is at least 50 years of age but below the age of 62; or two or more persons, who are at least 50 years of age but below the age of 62, living together; or one or more persons who are at least 50 years of age but below the age of 62 living with one or more live-in aides.

**Disabled family** - a family whose head, spouse, or sole member is a person with disabilities. It may include two or more persons with disabilities living together, or one or more persons with disabilities living with one or more live-in aides.

**Person with disabilities:**

- (1) Means a person who:
  - (i) Has a disability, as defined in 42 U.S.C. 423;
  - (ii) Is determined, pursuant to HUD regulations, to have a physical, mental, or emotional impairment that:
    - (A) Is expected to be of long-continued and indefinite duration;
    - (B) Substantially impedes his or her ability to live independently, and

- (C) Is of such a nature that the ability to live independently could be improved by more suitable housing conditions; or
- (iii) Has a developmental disability as defined in 42 U.S.C. 6001.
- (2) Does not exclude persons who have the disease of acquired immunodeficiency syndrome or any conditions arising from the etiologic agent for acquired immunodeficiency syndrome;
- (3) For purposes of qualifying for low-income housing, does not include a person whose disability is based solely on any drug or alcohol dependence; and
- (4) Means "individual with handicaps", as defined in Sec. 8.3 of this title, for purposes of reasonable accommodation and program accessibility for persons with disabilities.

**Displaced family** - a family in which each member, or whose sole member, is a person displaced by governmental action, or a person whose dwelling has been extensively damaged or destroyed as a result of a disaster declared or otherwise formally recognized pursuant to Federal disaster relief laws.

**Live-in aide** - a person who resides with one or more elderly persons, or near-elderly persons, or persons with disabilities, and who:

- (1) Is determined to be essential to the care and well-being of the persons;
- (2) Is not obligated for the support of the persons; and
- (3) Would not be living in the unit except to provide the necessary supportive services.

Applicants who qualify for a Selection Preference are given priority on the waiting list. All applicants with the following Primary Preferences will receive assistance before any other applicant who is not so qualified. An applicant qualifies for a preference if they meet any of the following conditions.

- 1. Substandard Housing (3 Points)
- 2. Involuntary Displacement (3 Points)
- 3. Paying in Excess of 50% of Income for Rent (3 Points)

The Commission has also established Ranking Preferences for housing eligibility to include:

- 4. Living or Working in Anne Arundel County (1 Point)
- 5. Working Family (1 Point)
- 6. Income Requirements (1 Point)

Regardless of the number of Preferences an applicant may qualify for, only a maximum of three (3) Preferences shall be assigned to the applicant with a total of five (5) points.

Applicants who do not meet the criteria for any preferences as discussed above will remain on the waiting list according to the date and time of their application.

A list of interested families will be maintained when immediate assistance is not available. The waiting list will be maintained according to the applicant preference and

ranking status, date and time of the family’s application. All applicants must report in writing to the Admissions office any changes in address, family composition, income, or factors affecting preference points when changes occur. The waitlist is updated daily.

## 2. Financial Resources

The table below lists the Housing Commission of Anne Arundel County’s anticipated financial resources, such as PHA Operating, Capital and other anticipated Federal resources available to the Agency, as well as tenant rents and other income available to support public housing and housing choice voucher programs in Fiscal Year 2012.

Funding Source	Amount	Use
FY2012 PH Operating Fund	\$2,803,384	PH Oper.
FY2012 Capital Fund Program	\$1,181,944	PH Mod.
FY2011 Capital Fund Program	\$110,000	PH Mod.
FY2010 Capital Fund Program	\$26,891	PH Mod
Public Housing Dwelling Rent	\$3,151,299	PH Operations
Total Fee Income	\$289,806	PH Operations
HCV Housing Assistance Payments	\$14,000,000	HCV Oper.
HCV Administrative Fee	\$1,120,000	HCV Oper.
Other Income	\$293,996	PH Operations
<b>Total</b>	<b>\$22,977,320</b>	

*Note: The Capital Fund amounts for FY2011 and FY2010 are the unobligated amounts as of 12/31/2011.*

## 3. Rent Determination

The total tenant payment of public housing and Housing Choice Voucher families must be the greatest of:

- a) 30% of the family’s monthly adjusted income
- b) 10% of the family’s monthly gross income
- c) Any Minimum Rent set by the Commission
- d) The Flat Rent for the applicable unit

The minimum rent may not exceed \$50 and is currently set a \$0. The minimum rent may be changed at any time due to market conditions.

#### **4. Operation and Management**

In addition to the Admissions Policies for each program, the Commission has established other management policies to meet Federal Regulations and good operating procedures. The policies help the Commission operate in a consistent and effective manner. The following includes a list of the more significant policies adopted by the Commission:

Applicant Review	Banning Procedures
Cash Handling	Cash Management and Handling
Disposition of Property	Drug Abuse
Insurance	Lease Violation
Maintenance	One Strike
Performance Evaluation	Personnel
Procurement	Repayment Agreement
Resident Advisory Board	Resident Initiatives
Safety	

Because the Commission owns the Public Housing properties, it is important to ensure they are properly maintained. Each public housing property has a maintenance staff onsite which is responsible for completing work orders in a timely fashion. Because the maintenance staff is assigned to a particular area, they become familiar with that property and can offer recommendations to management concerning improving the property.

To ensure sanitary conditions are kept, periodic pest control visits are made to all apartments.

#### **5. Grievance Procedures**

All residents and applicants have the right to appeal decisions or actions of the Housing Commission through application of the Grievance Procedure. The Grievance Procedure cannot be used in cases of criminal activity that threatens the health, safety, or right to peaceful enjoyment of the premises by other residents or employees and any drug-related criminal activity on or near the premises.

#### **6. Designated Housing for Elderly and Disabled Families**

The Housing Commission does not plan to designate any additional public housing for occupancy by elderly and/or disabled families in the upcoming Fiscal Year. However, as part of the Five Year Plan it is intended that a portion of Burwood Gardens will be designated elderly only.

## **7. Community Service and Self-Sufficiency**

The Housing Commission offers many programs to residents which help with attaining self-sufficiency. Some of the programs available to public housing residents and Housing Choice Voucher holders are listed below.

The Commission manages a Family Self-Sufficiency Program for both the Public Housing and Housing Choice Voucher Programs. The main focus of the FSS Programs is to help participants find employment and become self-sufficient. As part of the FSS Programs, the Commission offers a homeownership program which allows qualified participants the opportunity to work purchasing a home.

### Housing Opportunities for Persons with AIDS

The Housing Commission provides this program to approximately 35 families each year. The county receives funds under a grant that is offered to the entire metropolitan area. This program has been extremely successful in allowing persons struggling with AIDS/HIV to find stable and suitable rental housing, and then be allowed to focus on improved or stabilized health, services and/or employment. This program is available to persons identified by the county health department, whose head of household or spouse are diagnosed with AIDS/HIV, and are on the verge of becoming, or are, homeless.

The Housing Commission may contract with a service provider who may better administer this program.

### Mainstream Housing Program

This program is a supplemental program to the Housing Choice Voucher program that maintains a focus on persons with disabilities. The Mainstream Housing Program mirrors the Housing Choice Voucher exactly, except for the limitation on eligibility. Eligible applicants must be designated as a low income family, whose Head or Spouse is a person with disability.

### Supportive Housing Programs

The Housing Commission added these programs during the last few years to assist in providing rental assistance to persons with disabilities who were homeless. This program is designed to provide assistance to applicants with disabilities who currently reside in homeless shelters, or have no permanent fixed address.

The Housing Commission may contract with a service provider who may better administer this program.

### Dignity

This was one of very first programs created nationwide to assist persons with disabilities transitioning from supervised medical facilities, nursing homes, rehab centers or other types of institutions back into residential communities. The Housing Commission secured financing with it's partner Arundel Community Development Services, Inc, to offer HOME funds for rental assistance. This program has several important restrictions, and is available to low income persons who are currently in a supervised facility waiting to move to a residential situation.

The Housing Commission may contract with a service provider who may better administer this program.

### Congregate Housing Programs

These services are provided to eligible residents who currently or may in the future reside in Pinewood Village and Glen Square. Funding has been provided via the Office on Aging to provide limited meal, housekeeping, laundry and hygiene services to frail elderly residents of these communities. Residents must contact the Congregate Housing Manager to obtain eligibility and application information for these services. Residents of other communities are eligible for these services, but must transfer to Pinewood Village or Glen Square for service provision.

### Boys and Girls Clubs

Located in Meade and Freetown Villages, the Boys & Girls Clubs offer various programs that address today's most pressing youth issues including: alcohol and drug prevention; teen pregnancy prevention; education, careers and athletics. Additionally, the Clubs offer computer labs, book clubs, homework assistance and social activities.

- Keystone Group
- Computer Lab
- Book Clubs
- Homework Assistance
- Sport League
- Social Activities

### Early Enrichment program for Young Children

The Head-Start Program is provided in support for preparing parents and children for the school years. The program encourages parents to be active participants in their child's life-long learning process. This program is offered at Freetown and Meade Villages. The programs services include: Goal -Oriented Curriculum;

Language-Centered Programs; Gross and fine motor skills; Multi-Choice Activities; Sensory areas-Quiet and Activity; Outdoor and Indoor activity arrears; Quiet Area and Focus on self-esteem. Additional special services include nutritious menus, Field trips and transportation to and from field trips. Goal - Oriented Curriculum

- Language-Centered Programs
- Gross and fine motor skills
- Multi-Choice Activities
- Sensory areas-Quiet and Activity
- Outdoor and Indoor activity arrears
- Quiet Area
- Focus on self-esteem

#### Special Services

- Nutritious menus- to provide a significant portion of the children's daily needs
- Field trips
- Transportation to and from field trips

As required by Federal Regulations, the Commission ensures that all non-exempt public housing residents perform eight (8) of community service each month. Each resident is made aware of the requirement during lease briefings. Management has set up a data base of all non-exempt residents and tracks their progress in meeting the requirement. Any resident who does not meet the requirement is given an opportunity to catch up. If the resident does not get back on schedule, the Commission reserves the right not to renew their lease.

## **8. Safety and Crime Prevention**

Currently, the Housing Commission of Anne Arundel County does not have a significant crime and safety problem at any of its public housing properties. On an on-going basis, the Community Safety Department works to ensure that the properties stay safe for residents by working with the local police department on any problems that may arise. The Community Safety Department includes the Director and two Coordinators. The Coordinators follow up on police reports to determine if lease termination is necessary.

## 9. Pets

### Purpose

In compliance with Section 227 of Title II of the Housing and Urban-Rural Recovery Act of 1983, and with 24 CFR Parts 5, 243, 842, and 942, Final Rule, the Housing Authority will permit residents of housing projects built exclusively for occupancy by the elderly and persons with disabilities, to own and keep common household pets in their apartment. This policy sets forth the conditions and guidelines under which pets will be permitted. This policy is to be adhered to at all times.

The purpose of the policy is to ensure that pet ownership will not be injurious to persons or property, or violate the rights of all residents to clean, quiet, and safe surroundings.

### Common Household Pets are Defined as Follows:

**Birds:** Including canary, parakeet, finch and other species that are normally kept caged; birds of prey are not permitted.

**Fish:** Tanks or aquariums are not to exceed 10 gallons in capacity. Poisonous or dangerous fish are not permitted. Only one (1) tank or aquarium is permitted per apartment.

**Dogs:** Not to exceed fifteen (15) pounds at time of maturity. Furthermore, the resident must be able to carry his or her pet. All dogs must be neutered or spayed. Vicious breeds of dogs are prohibited. Vicious breeds will be classified according to Simon & Schuster's Guide to Dogs. Residents must verify breed with management prior to obtaining a dog.

**Cats:** All cats must be neutered or spayed and declawed.

Exotic pets such as snakes, monkeys, rodents, etc are not allowed.

### Registration

Every pet must be registered with the Housing Commission's management prior to moving the pet into the unit and updated annually thereafter. Registration requires the following:

- A. A certificate signed by a licensed veterinarian, or a state or local authority empowered to inoculate animals (or designated agent of such authority), stating that the animal has received all inoculations required by the state and local law, if applicable (dogs, cats).

- B. Proof of current license, if applicable (dogs, cats).
- C. Identification tag bearing the owner's name, address, and phone number (dogs, cats.)
- D. Proof of neutering/spaying and/or declawing, if applicable (dogs, cats.)
- E. Photograph (no smaller than 3x5) of pet or aquarium.
- F. The name, address, and phone number of a responsible party that will care for the pet if the owner becomes temporarily incapacitated.
- G. Fish - size of tank or aquarium must be registered.

### **Licenses and Tags**

Every dog and cat must wear the appropriate local animal license, a valid rabies tag and a tag bearing the owner's name, address and phone number. All licenses and tags must be current.

### **Density of Pets**

Only one (1) dog or cat will be allowed per apartment. Only two (2) birds will be allowed per apartment. The HCAAC will give final approval on type and density of pets.

### **Visitors and Guests**

No visitor or guest will be allowed to bring pets on the premises at anytime. Residents will not be allowed to Pet Sit or House a Pet without fully complying with this policy.

Feeding or caring for stray animals is prohibited and will be considered keeping a pet without permission.

### **Pet Restraints**

- A. All dogs must be on a leash when not in the owner's apartment. The leash must be no longer than three (3) feet.
- B. Cats must be in a caged container or on a leash when taken out of the owner's apartment.
- C. Birds must be in a cage when inside of the resident's apartment or entering or leaving the building.

## **Liability**

Residents owning pets shall be liable for the entire amount of all damages to the Housing Authority premises caused by their pet and all cleaning, defleaing and deodorizing required because of such pet. Pet owners shall be strictly liable for the entire amount of any injury to the person or property of other residents, staff or visitors of the Housing Authority caused by their pet, and shall indemnify the Housing Authority for all costs of litigation and attorney's fees resulting from such damage. Pet liability insurance can be obtained through most insurance agents and companies.

## **Sanitary Standards and Waste Disposal**

- A. Litter boxes must be provided for cats with use of odor-reducing chemicals.
- B. Fur-bearing pets must wear effective flea collars at all times. Should extermination become necessary, cost of such extermination will be charged to pet owner.
- C. Pet owners are responsible for immediate removal of the feces of their pet and shall be charged in instances where damages occur to Authority property due to pet or removal of pet feces by staff.
  - (i) All pet waste must be placed in a plastic bag and tied securely to reduce odor and placed in designated garbage container and/or trash compactor.
  - (ii) Residents with litter boxes must clean them regularly. Noncompliance may result in removal of the pet. The Housing Authority reserves the right to impose a mandatory twice weekly litter box cleaning depending on need. Litter box garbage shall be placed in a plastic bag and deposited outside the building in the garbage container and/or trash compactor.
- D. All apartments with pets must be kept free of pet odors and maintained in a clean and sanitary manner. Pet owner's apartments may be subject to inspections once a month.

## **General Rules**

The resident agrees to comply with the following rules imposed by the Housing Authority:

- A. No pet shall be tied up anywhere on Authority property and left unattended for any amount of time.

- B. Pet owners will be required to make arrangements for their pets in the event of vacation or hospitalization.
- C. No outside cages, fences, or houses are permitted.

### **Pet Rule Violation and Pet Removal**

- A. If it is determined on the basis of objective facts, supported by written statement, that a pet owner has violated a rule governing the pet policy, the Housing Authority shall serve a notice of pet rule violation on the pet owner. Serious or repeated violations may result in pet removal or termination of the pet owner's tenancy, or both.
- B. If a pet poses a nuisance such as excessive noise, barking, or whining which disrupts the peace of other residents, owner will remove the pet from premises upon request of management within 48 hours. Nuisance complaints regarding pets are subject to immediate inspections.
- C. If a pet owner becomes unable either through hospitalization or illness to care for the pet and the person so designated to care for the pet in the pet owner's absence refuses or is unable physically to care for the pet, the Housing Authority can officially remove the pet. The Authority accepts no responsibility for pets so removed.

### **Rule Enforcement**

Violation of these pet rules will prompt a written notice of violation. The pet owner will have seven (7) days to correct the violation or request an informal hearing at which time the Authority's Grievance Procedure will be followed.

### **Grievance**

Management and resident agree to utilize the Grievance Procedure described in the Lease Agreement to resolve any dispute between resident and management regarding a pet.

### **Damage Deposit**

There is a mandatory pet deposit in the amount of \$100.00 for a dog or cat, one-half of which must be paid at the time of the execution of the Addendum of the Dwelling Lease allowing the pet to be present. The balance of the pet deposit must be paid in monthly amounts of no less than \$25.00 per month, exclusive of the rent or other charges, until the full \$100.00 pet deposit is paid.

The pet deposit may be used by the Commission in its discretion to pay for reasonable expenses directly attributed to the presence of the dog or cat on the property, including, but not limited to, the cost of repairs and replacements to, and fumigation of, the resident's dwelling unit, as well as damage to any public or common areas caused by the pet. In the event that the pet deposit or any part of it is used by the HCAAC to pay for such reasonable expenses, the HCAAC will notify the resident and the resident will be required to replenish the initial deposit by monthly payments in accordance with the preceding paragraph.

The HCAAC shall refund the unused portion of the pet deposit to the resident within thirty days after the resident has moved from the property or no longer owns or keeps a pet in the dwelling unit.

### **Monthly Fee**

A monthly fee of \$15.00 will be assessed to each family approved for pet ownership in the family developments. This monthly fee **will not** apply to residents of elderly and disabled communities.

### **Exceptions**

This policy does not apply to animals that are used to assist persons with disabilities. This exclusion applies to animals that reside in the development, as well as animals used to assist persons with disabilities that visit the development. Pets used for the purpose of aiding residents with disabilities must have appropriate certification. The Authority shall maintain a list of agencies that provide and/or train animals to give assistance to individuals with disabilities.

## **10. Civil Rights**

Civil rights certifications are included in the PHA Plan Certifications of Compliance with the PHA Plans and Related Regulations.

## **11. Fiscal Audit**

The Fiscal Audit for the Years ended June 30, 2009 and 2010 is attached to the Agency Plan as attachment md018i01. The Fiscal Audit for the Year ended June 30, 2011 is in the process of being completed.

## **12. Asset Management**

The Housing Commission's seven (7) public housing properties have been grouped into five (5) Asset Management Projects (AMPs). The AMPs were determined using various factors including proximity, number of units, etc. Each AMP operates as though it is a separate entity with on-site management and maintenance. Each AMP has its own budget which is monitored very closely.

Management will periodically assess all properties to determine how to keep operating costs down and extend the property life by addressing capital improvement needs. Also, as some properties begin to reach the end of their useful life, management will need to determine what can be done to help keep the properties affordable for low-income residents.

## **13. Violence Against Women Act**

The Housing Commission of Anne Arundel County continues to comply with all requirements of the Violence Against Women Act (VAWA). An admissions preference for victims of domestic violence has been implemented in both programs. This preference means that a person who has been a victim of domestic violence will be placed ahead of other applicants on the wait list who do not have a preference.

The Housing Commission notifies all applicants of the Violence Against Women Act during the application process. Information regarding the Act is also issued to each applicant during the application process.

## **7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-Based Vouchers**

### **(a) Hope VI or Mixed Finance Modernization or Development**

Management does not plan to apply for a Hope VI Grant in the upcoming Fiscal Year.

### **(b) Demolition and/or Disposition**

Management has submitted a Demolition Application for Burwood Gardens to HUD and is waiting on HUD approval.

**(c) Conversion of Public Housing**

Management has adopted a goal to convert public housing into tenant-based assistance when feasible.

**(d) Homeownership**

**Public Housing**

Management does not plan to sell any public housing units as part of a homeownership program in the upcoming Fiscal year.

**Section 8 Tenant Based Assistance**

Management does not plan to add any additional homeownership programs above what already exists. The Agency will continue to counsel participants about the current homeownership programs.

**(e) Project-Based Vouchers**

The Housing Commission plans to continue the administration of 71 Project Based Vouchers at the Wiley H. Bates housing complex and intends to commit 16 Project Based Vouchers at Admiral Oaks and 85 Project Based Vouchers at Glenview Gardens. This will help the rents to stay affordable for low income families.

**8.0 Capital Improvements**

**8.1 Capital Fund Annual Statement/Performance and Evaluation Report**

See attachments:

- md018b01 – FY2012 CFP Annual Statement
- md018d01 – FY2011 CFP Performance and Evaluation Report
- md018e01 – FY2010 CFP Performance and Evaluation Report
- md018f01 – FY2009 ARRA Competitive Grant Performance and Evaluation Report
- md018g01 – FY2009 CFP Performance and Evaluation Report

## 8.2 Capital Fund Program Five-Year Plan

See attachment:

md018c01 – FY2012-2016 CFP Five-Year Plan

## 8.3 Capital Fund Financing Program (CFFP)

The Housing Commission has used the CFFP in the past to expedite capital improvements. Currently, the Commission has committed approximately 33% of its annual Capital Fund to repaying the initial CFFP. Management would like to keep its options open to possibly using the CFFP again.

## 9.0 Housing Needs

### Housing Needs of Families in the Jurisdiction/s Served by the PHA

Based upon the information contained in the Consolidated Plan/s applicable to the jurisdiction, and/or other data available to the PHA, provide a statement of the housing needs in the jurisdiction by completing the following table. In the “Overall” Needs column, provide the estimated number of renter families that have housing needs. For the remaining characteristics, rate the impact of that factor on the housing needs for each family type, from 1 to 5, with 1 being “no impact” and 5 being “severe impact.” Use N/A to indicate that no information is available upon which the PHA can make this assessment.

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Income <= 30% of AMI	4,292	5	5	5	3	4	4
Income >30% but <=50% of AMI	3,790	4	4	4	3	3	3
Income >50% but <80% of AMI	4,263	3	3	3	3	2	3
Elderly	2,193	3	3	3	4	2	3
Families with Disabilities	2,378	3	4	4	5	4	4
White	8,893	3	3	3	3	3	3
Black	3,809	3	3	3	3	3	3

Housing Needs of Families in the Jurisdiction by Family Type							
Family Type	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Loca-tion
Hispanic	695	3	3	3	3	3	3
Native American	40	3	3	3	3	3	3
Asian	635	3	3	3	3	3	3

What sources of information did the PHA use to conduct this analysis? (Check all that apply; all materials must be made available for public inspection.)

- Consolidated Plan of the Jurisdiction/s  
Indicate year:
- U.S. Census data: the Comprehensive Housing Affordability Strategy (“CHAS”) dataset
- American Housing Survey data  
Indicate year:
- Other housing market study  
Indicate year:
- Other sources: (list and indicate year of information)

## 9.1 Strategy for Addressing Housing Needs

### Strategies

**Need: Shortage of affordable housing for all eligible populations**

**Strategy 1: Maximize the number of affordable units available to the PHA within its current resources by:**

- Employ effective maintenance and management policies to minimize the number of public housing units off-line
- Reduce turnover time for vacated public housing units
- Reduce time to renovate public housing units
- Maintain or increase section 8 lease-up rates by establishing payment standards that will enable families to rent throughout the jurisdiction
- Undertake measures to ensure access to affordable housing among families assisted by the PHA, regardless of unit size required

- Maintain or increase section 8 lease-up rates by marketing the program to owners, particularly those outside of areas of minority and poverty concentration

**Strategy 2: Increase the number of affordable housing units by:**

- Apply for additional section 8 units should they become available
- Leverage affordable housing resources in the community through the creation of mixed - finance housing
- Pursue housing resources other than public housing or Section 8 tenant-based assistance.

**Need: Specific Family Types: Families at or below 30% of median**

**Strategy 1: Target available assistance to families at or below 30 % of AMI**

- Exceed HUD federal targeting requirements for families at or below 30% of AMI in public housing
- Exceed HUD federal targeting requirements for families at or below 30% of AMI in tenant-based section 8 assistance

**Need: Specific Family Types: Families at or below 50% of median**

**Strategy 1: Target available assistance to families at or below 50% of AMI**

- Employ admissions preferences aimed at families who are working
- Adopt rent policies to support and encourage work

**Need: Specific Family Types: The Elderly**

**Strategy 1: Target available assistance to the elderly:**

- Maintain housing that is designated for elderly occupants.

**Need: Specific Family Types: Families with Disabilities**

**Strategy 1: Target available assistance to Families with Disabilities:**

- Carry out the modifications needed in public housing based on the section 504 Needs Assessment for Public Housing
- Affirmatively market to local non-profit agencies that assist families with disabilities

**Need: Specific Family Types: Races or ethnicities with disproportionate housing needs**

**Strategy 1: Increase awareness of PHA resources among families of races and ethnicities with disproportionate needs:**

- The Housing Commission seeks to do more effective outreach to Hispanic/Latino and Korean families.
- The Housing Commission will seek to identify additional underserved populations.

**Strategy 2: Conduct activities to affirmatively further fair housing**

- Counsel section 8 tenants as to location of units outside of areas of poverty or minority concentration and assist them to locate those units

**Reasons for Selecting Strategies**

- Funding constraints
- Staffing constraints
- Influence of the housing market on PHA programs

## 10.0 Additional Information

### (a) Progress in Meeting Goals and Objectives

**Goal: Expand the supply of assisted housing**

Objectives:

Apply for additional rental vouchers:

**Progress: As opportunities arise, HCAAC will apply for additional rental vouchers. Currently, there are no vouchers available.**

Acquire or build units or developments

**Progress: The Housing Commission is continually searching the local area to determine if there are any opportunities available to purchase existing properties.**

Explore additional partnerships for the development of housing for working families, i.e., School Board, County, etc.

**Progress: While there are no immediate partnership plans, HCAAC continues to explore partnerships that would be beneficial to both the Commission and working families.**

Purchase deteriorating properties in need of rehabilitation and bring them up to current living standards.

**Progress: HCAAC has identified a possible opportunity to purchase a property and is in the process of analyzing the financial impact.**

Continue to analyze the potential for development of an 80 unit elderly only community at Odenton Station.

**Progress: HCAAC has decided not to pursue this project.**

Continue to apply for the HOPWA Rental Allowance Program and Supportive Housing Program.

**Progress: HCAAC has submitted applications to continue to receive funding for these programs.**

**Goal: Improve the quality of assisted housing**

Objectives:

Increase customer satisfaction:

**Progress:** Staff continues to administer an in-house survey to address resident concerns on an on-going basis in an effort to keep resident satisfaction at a high level.

Renovate or modernize public housing units: Continue to promote curb appeal at all developments; housing stock should continue to be perceived as private housing stock that blends into and remains a valuable asset to the community.

**Progress:** The Capital Fund Program is used on an on-going basis to renovate the public housing portfolio. Unfortunately, the amount received continues to decrease each year which means that work items have to be deferred to later years. This Plan includes Performance Reports for the Capital Funds received in 2009, 2010, and 2011 and ARRA funds in 2009. Also, a Five-Year Plan for 2012 – 2016 is included. Please refer to Section 8.0 for location.

Demolish or dispose of obsolete public housing: Burwood Gardens

**Progress:** A Demolition Application for Burwood Gardens will be submitted to HUD in January 2012. The demolition will be part of an overall redevelopment of the site.

Maintain PHAS and SEMAP scores.

**Progress:** The PHAS score for the FYE 6/30/2010 was 89 which is one point below the High Performer category. With a score of 103, HCAAC maintained High Performer status in the Housing Choice Voucher Programs for FYE 6/30/2010.

**Goal: Increase assisted housing choices**

Objectives:

Enhance services to private landlords who are interested in the Housing Choice Voucher Program including listing properties for rent, sending out newsletters and including downloadable documents on the HCAAC's website.

**Progress:** HCAAC has expanded the landlord section on its website, [www.hcaac.org](http://www.hcaac.org), to include information about participating in the HCV Program.

Convert public housing to vouchers.

**Progress:** HCAAC is in the preliminary stages of reviewing the feasibility of converting public housing to vouchers.

Locate new/alternative funding sources and continue development of the partnership with secondary lending partner on homeownership initiatives.

**Progress:** The Housing Commission continues to partner with local funding providers to offer homeownership guidance and assistance for Section 8 clients.

**Goal:** Provide an improved living environment

Objectives:

Continue partnerships with current service providers and potential expansion as new housing alternatives are developed, i.e. working family services such as daycare, training, education, after school care, etc.

**Progress:** The Housing Commission continues to work with local service providers to offer services to program participants. There has been a proposed expansion of counseling services at Pinewood Village via a partnership with a non-profit agency.

**Goal:** Promote self-sufficiency and asset development of assisted households

Objectives:

Provide or attract supportive services to increase independence for the elderly or families with disabilities.

**Progress:** In 2009, the Housing Commission partnered with local mental health organizations to open a clinic at Burwood Gardens. It is anticipated that the clinics services will remain throughout this plan period.

Increase participation in the Family Self-Sufficiency Programs for Public Housing and Section 8.

**Progress:** The FSS Coordinator has expanded program services and has increased participation in the programs.

Regain momentum in the Housing Choice Voucher Program Homeownership Program by working with those clients who have the best chance of succeeding in the purchase of a home.

**Progress:** It is anticipated that five (5) participants will be in the position to purchase a home in the upcoming Fiscal Year.

**Goal:** Ensure equal opportunity and affirmatively further fair housing

Objectives:

Implement Federal Regulations related to admissions and occupancy in a consistent manner.

**Progress:** HCAAC continues to follow HUD rules and regulations concerning admissions to and occupancy of their Programs. The ACOP and Administrative Plan are being updated with the Agency Plan. All changes are listed in this Plan.

Enhance ability to effectively provide service to the Latino and Korean communities by including information on the website in Spanish and Korean and providing documents in those languages as well. Also, have HCAAC staff attend Spanish classes to increase verbal communication skills.

**Progress:** HCAAC has developed a Spanish version of some of the more critical forms used in the housing programs. It is anticipated that language services to the Korean population will be expanded in the upcoming Fiscal Year.

**Other PHA Goals and Objectives: (list below)**

- Use existing equity in current public housing properties to develop new affordable housing opportunities for low income residents of Anne Arundel County.

**Progress:** Not feasible at this time due to economic conditions.

- As feasible opportunities arise, attempt to convert portion of tenant-based vouchers into project-based vouchers.

**Progress:** HCAAC will explore additional opportunities up to the 20% limit.

- Redevelop existing properties to better meet the needs of the current population.

**Progress:** The redevelopment of Burwood Gardens is underway. There are no other redevelopment plans at any other properties at this time.

- Analyze staff needs for training and develop schedule as needed.

**Progress:** HCCAC employees receive training on an as needed basis. Because HCAAC is a NAHRO Training Center, employees receive complimentary seats in training seminars given by NAHRO.

- Continue to explore additional areas to decrease operating cost by increasing efficiencies through contracting certain tasks and functions.

**Progress:** Based on lower funding levels, HCAAC has had to cut some contracts for non-vital services. In these instances, HCAAC either consolidated contracts or reduced services under contract.

**A solar powered water heating system was installed at Glen Square which should help to reduce the utility cost at that site.**

- Diversify revenue stream by performing management and maintenance functions for private housing, i.e., condominium management.

**Progress:** None

- Continue to educate stakeholders and the general public that the Housing Commission of Anne Arundel County does more than just provide public housing to low-income families.

**Progress:** As appropriate, the Executive Director and staff attend governmental and civic meetings to provide information concerning the operations of the Commission.

Explore shared housing opportunities with other local housing providers, i.e., SRO/Transitional Housing.

**Progress:** Continue to pursue ventures similar to Mainstream Housing, Association of Retarded Citizens (ARC) and Omni House which are in place currently.

**(b) Significant Amendment and Substantial Deviation/Modification**

**Substantial Deviation from the 5-year Plan:**

A “Substantial Deviation” from the 5-Year Plan is an overall change in the direction of the Authority pertaining to the Authority’s Goals and Objectives. This includes changing the Authority’s Goals and Objectives.

**Significant Amendment or Modification to the Annual Plan:**

A “Significant Amendment or Modification” to the Annual Plan is a change in a policy or policies pertaining to the operation of the Authority. This includes the following:

- Changes to rent or admissions policies or organization of the waiting list.
- Additions of non-emergency work items in excess of 10% of total Capital Fund Program budget (items not included in the current Annual Statement or 5-Year Action Plan) or change in use of replacement reserve funds under the Capital Fund.
- Any change with regard to demolition or disposition, designation, homeownership programs or conversion activities.

**(c) Memorandum of Agreement**

As the Housing Commission of Anne Arundel County *is not* a Troubled Agency, there is no need for a Memorandum of Agreement (MOA).

**(d) Resident Advisory Board Comments**

To be added after the Resident Advisory Board meetings.

(e) **Challenged Elements**

No element of the FY2012 Annual Update to the FY2010-FY2014 Five-Year Agency Plan has been challenged.

(f) **Off-Line Units**

HUD has approved the special use of two HCAAC's public housing units. These units are:

Meade Village - #324, 1700 Circle Road, Severn, MD 21144

Freetown Village - #662, 7381 Huff Court, Pasadena, MD 21122

The above units are used for programs to benefit residents such as job search, internet access, counseling, etc. The top floor

(g) **Changes to the Public Housing Admissions and Continued Occupancy Plan and the Section 8 Housing Choice Voucher Administrative Plan**

**Possible Amendments to the Admissions and Continued Occupancy Plan**

**Note: Changes are in BOLD and UNDERLINED.**

*Current Statement (Pages 23 and 24):*

When a vacancy occurs in an elderly housing community, one (1) offer of an appropriate size unit will be made to the applicant based on type and size of the unit available and date and time the application was received at the property where the greatest number of vacancies.

If the applicant refuses the offer of a unit for a reason other than the approved valid reasons for health hardship, the applicant will be removed from the waiting list at the date and time of refusal of the offer.

When a vacancy occurs in a family housing community, one (1) offer of an appropriate size unit will be made to the applicant based on type and size of the unit available and date and time the application was received at the property where the greatest number of vacancies exists.

If the applicant refuses the offer of a unit for a reason other than the approved valid reasons for health hardship, the applicant will be removed from the waiting list at the date and time of refusal of the offer.

*Proposed Statement:*

When a vacancy occurs in an elderly housing community, **no more than 2 offers** of an appropriate size unit will be made to the applicant based on type and size of the unit available and date and time the application was received at the property where the greatest number of vacancies.

**The applicant is entitled to decline one offer without penalty. If the applicant refuses the second offer** of a unit for a reason other than the approved valid reasons for health hardship, the applicant will be removed from the waiting list at the date and time of refusal of the offer.

When a vacancy occurs in a family housing community, **no more than 2 offers** of an appropriate size unit will be made to the applicant based on type and size of the unit available and date and time the application was received at the property where the greatest number of vacancies exists.

**The applicant is entitled to decline one offer without penalty. If the applicant refuses the second offer** of a unit for a reason other than the approved valid reasons for health hardship, the applicant will be removed from the waiting list at the date and time of refusal of the offer.

**Possible Amendments to the HCV Administrative Plan**

*Current Statement (Page 15):*

Omni House, ARC, SHD, Pumphrey House, and other types of group homes which provide sheltered housing for individuals who are either elderly, physically or mentally disabled or handicapped. The group home residents are issued vouchers for the unit size required. The units are filled with applicants from the Housing Choice Voucher waiting list who are participants of their shelter programs. The tenants are selected, however, by the representatives of the group home agency. A head of household is designated and other eligible applicants are considered as household members.

*Proposed Statement:*

**Highest priority for housing will be offered to Omni House, Association of Retarded Citizens, Supportive Housing Developers, County Mental Health (PEP) Program, Main Street Housing Services, Pumphrey House, Willow House and other types of structured group homes which provide sheltered housing for individuals who are either elderly, physically or mentally disabled or participating in a special needs program.** The program participants are issued vouchers for the unit size required. The units are filled with applicants from the Housing Choice Voucher waiting list who are participants of their shelter

programs. The tenants are selected, however, by the representatives of the group home agency. A head of household is designated and other eligible applicants are considered as household members.

#### Section V: Briefing of Families and Issuance of Vouchers, Part A- Housing Quality Standards and Inspections

##### *Current Statement:*

If the violation(s) are not corrected after a second inspection, within the prescribed time period, the Housing Assistance payments contract will be terminated.

##### *Proposed Statement:*

**At agency discretion, on a case-by-case basis, physical re-inspections for minor non-life threatening deficiencies may not be required. However statements, invoices, photographs and documents must be submitted within the allowable time period in lieu of the physical inspection.** If the violation(s) are not corrected after a second inspection, within the prescribed time period, the Housing Assistance Payments contract will be terminated.

#### Section VII: Terminations and Security Deposits, Part C- Family Moves-

##### *Current Statement:*

Participants who are in compliance with all regulations and who wish to move to another unit must put their request in writing prior to issuance of a new Voucher. This notice must be forwarded to the Landlord and the Commission.

##### *Proposed Statement:*

Participants who are in compliance with all regulations and who wish to move to another unit must put their request in writing prior to issuance of a new Voucher. This notice must be forwarded to the Landlord and the Commission.

**Current program participants may only transfer to a new unit at the time of Annual Recertification except at the request of a Reasonable Accommodation, when the owner has initiated the action or if the Housing Commission terminates the Housing Assistance Payments Contract.**

**FY2012 CAPITAL FUND PROGRAM ANNUAL  
STATEMENT AND FIVE-YEAR PLAN**

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part I: Summary		Grant Type and Number Capital Fund Program Grant No: MD06P01850112 Replacement Housing Factor	FFY of Grant: 2012
PHA Name: Housing Commission of Anne Arundel County		Grant No: Date of CFFP:	FFY of Grant Approval: 2012
Type of Grant		<input type="checkbox"/> Revised Annual Statement (revision no: ) <input type="checkbox"/> Final Performance and Evaluation Report	
<input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending:		Total Estimated Cost	Total Actual Cost <sup>1</sup>
Line	Summary by Development Account	Original	Obligated
1	Total non-CFP Funds		Expended
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	\$236,388.00	
3	1408 Management Improvements		
4	1410 Administration (may not exceed 10% of line 21)	\$96,755.00	
5	1411 Audit		
6	1415 Liquidated Damages		
7	1430 Fees and Costs	\$30,000.00	
8	1440 Site Acquisition		
9	1450 Site Improvement	\$25,000.00	
10	1460 Dwelling Structures	\$299,601.00	
11	1465.1 Dwelling Equipment - Nonexpendable		
12	1470 Nondwelling Structures	\$25,000.00	
13	1475 Nondwelling Equipment		
14	1485 Demolition		
15	1492 Moving to Work Demonstration		
16	1495.1 Relocation Costs		
17	1499 Development Activities <sup>4</sup>		
18a	1501 Collateralization or Debt Service paid by the PHA	\$469,200.00	
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment		
19	1502 Contingency (may not exceed 8% of line 20)		
20	Amount of Annual Grant: (sum of line 2- 19)	\$1,181,944.00	
21	Amount of Line 20 Related to LBP Activities		
22	Amount of Line 20 Related to Section 504 Activities		
23	Amount of Line 20 Related to Security - Soft Costs		
24	Amount of Line 20 Related to Security - Hard Costs		
25	Amount of Line 20 Related to Energy Conservation Measures		

<b>Part I: Summary</b>		<b>Grant Type and Number</b> Capital Fund Program Grant No: MD06P01850112 Replacement Housing Factor	<b>FFY of Grant:</b> 2012
<b>PHA Name:</b> Housing Commission of Anne Arundel County		<b>Grant No:</b>	<b>FFY of Grant Approval:</b> 2012
<b>Date of CFFP:</b>			
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Reserve for Disasters/Emergencies		<input type="checkbox"/> Revised Annual Statement (revision no: ) <input type="checkbox"/> Final Performance and Evaluation Report	
<b>Line</b>	<b>Summary by Development Account</b>	<b>Total Estimated Cost</b>	<b>Total Actual Cost<sup>1</sup></b>
		Original	Obligated
		Revised <sup>2</sup>	Expended
	<b>Signature of Executive Director</b>	<b>Signature of Public Housing Director</b>	<b>Date</b>

<sup>1</sup> To be completed for the Performance and Evaluation Report  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part II: Supporting Pages</b>		<b>Grant Type and Number</b> Capital Fund Program Grant No: MD06P01850112 CFFP (Yes/No): N Replacement Housing Factor Grant No:		<b>Federal FY of Grant: 2012</b>				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
	<b>Operations</b>							
PHA-Wide	Operating Fund	1406	LS	\$236,388.00				
	<b>Subtotal 1406</b>			<b>\$236,388.00</b>				
	<b>Administration</b>							
PHA-Wide	Modernization Coordinator (salary and benefits)	1410	LS	\$96,755.00				
	<b>Subtotal 1410</b>			<b>\$96,755.00</b>				
	<b>Fees and Costs</b>							
PHA-Wide	A and E Fees related to CFP	1430	LS	\$30,000.00				
	<b>Subtotal 1430</b>			<b>\$30,000.00</b>				
	<b>Site Improvements</b>							
PHA-Wide	Hazard/Risk Issues	1450	LS	\$25,000.00				
	<b>Subtotal 1450</b>			<b>\$25,000.00</b>				

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part II: Supporting Pages</b>		<b>Grant Type and Number</b> Capital Fund Program Grant No: MD06P01850112 CFFP (Yes/No): N Replacement Housing Factor Grant No:		<b>Federal FY of Grant: 2012</b>				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
	<b>Dwelling Structures</b>							
PHA-Wide	Interior painting of occupied units	1460	15 units	\$25,000.00				
PHA-Wide	Replace carpet in vacant units	1460	20 units	\$25,000.00				
MD18-1 Burwood Gardens	Costs associated with the redevelopment (Phase 1)	1460	LS	\$17,994.00				
MD18-4 Freetown Village	Replace roofs (Phase 2)	1460	74 units	\$231,607.00				
	<b>Subtotal 1460</b>			<b>\$299,601.00</b>				
	<b>Non-Dwelling Structures</b>							
PHA-Wide	Equipment replacement	1470	LS	\$25,000.00				
	<b>Subtotal 1470</b>			<b>\$25,000.00</b>				
	<b>Debt Service</b>							
PHA-Wide	Repayment of Bond	1501	LS	\$469,200.00				
	<b>Subtotal 1501</b>			<b>\$469,200.00</b>				
	<b>CFP Total</b>			<b>\$1,181,944.00</b>				

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report



**Capital Fund Program—Five-Year Action Plan**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires 4/30/2011

**Part I: Summary**

PHA Name/Number: Anne Arundel, MD/MD018		Locality (Glen Burnie/Anne Arundel Co., Maryland)			<input checked="" type="checkbox"/> Original 5-Year Plan	<input type="checkbox"/> Revision No:
Development Number and Name	Work Statement for Year 1 FFY 2012	Work Statement for Year 2 FFY 2013	Work Statement for Year 3 FFY 2014	Work Statement for Year 4 FFY 2015	Work Statement for Year 5 FFY 2016	
A.	Physical Improvements Subtotal	\$428,467.00	\$427,607.00	\$425,000.00	\$418,657.00	
B.	Management Improvements	\$0.00	\$0.00	\$0.00	\$0.00	
C.	PHA-Wide Non-dwelling Structures and Equipment	\$0.00	\$0.00	\$0.00	\$0.00	
D.	Administration	\$101,755.00	\$106,999.00	\$112,287.00	\$112,287.00	
E.	Other	\$25,000.00	\$21,000.00	\$20,000.00	\$21,000.00	
F.	Operations	\$154,000.00	\$154,000.00	\$153,607.00	\$160,000.00	
G.	Demolition	\$0.00	\$0.00	\$0.00	\$0.00	
H.	Development	\$0.00	\$0.00	\$0.00	\$0.00	
I.	Capital Fund Financing – Debt Service	\$472,722.00	\$472,338.00	\$471,050.00	\$470,000.00	
J.	Total CFP Funds	\$1,181,944.00	\$1,181,944.00	\$1,181,944.00	\$1,181,944.00	
K.	Total Non-CFP Funds	\$0.00	\$0.00	\$0.00	\$0.00	
L.	Grand Total	\$1,181,944.00	\$1,181,944.00	\$1,181,944.00	\$1,181,944.00	

**Note:** All line items may vary depending on the actual funding awarded for each fiscal year.

**Capital Fund Program—Five-Year Action Plan**

U.S. Department of Housing and Urban Development  
Office of Public and Indian Housing  
Expires 4/30/2011

**Part I: Summary (Continuation)**

PHA Name/Number: Anne Arundel, MD/MD018		Locality (Glen Burnie/Anne Arundel Co./Maryland)		<input checked="" type="checkbox"/> Original 5-Year Plan	<input type="checkbox"/> Revision No:	
A.	Development Number and Name	Work Statement for Year 1 FFY 2012	Work Statement for Year 2 FFY 2013	Work Statement for Year 3 FFY 2014	Work Statement for Year 4 FFY 2015	Work Statement for Year 5 FFY 2016
	PHA-Wide	Annual Statement	\$850,337.00	\$850,337.00	\$841,944.00	\$909,287.00
	MD18-1 Burwood Gardens		\$100,000.00	\$100,000.00	\$0.00	\$0.00
	MD18-2 Meade Village		\$0.00	\$0.00	\$0.00	\$0.00
	MD18-3 Pinewood Village		\$0.00	\$0.00	\$0.00	\$0.00
	MD18-4 Freetown Village		\$0.00	\$0.00	\$0.00	\$0.00
	MD18-5 Pinewood East		\$0.00	\$0.00	\$0.00	\$0.00
	MD18-6 Glen Square		\$231,607.00	\$231,607.00	\$340,000.00	\$272,657.00
	MD18-7 Stoney Hill		\$0.00	\$0.00	\$0.00	\$0.00

**Note:** All line items may vary depending on the actual funding awarded for each fiscal year.









**FY2011 CAPITAL FUND PROGRAM ANNUAL  
STATEMENT PERFORMANCE AND  
EVALUATION REPORT**

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part I: Summary		PHA Name: Housing Commission of Anne Arundel County	Grant Type and Number Capital Fund Program Grant No: MD06P01850111 Replacement Housing Factor	FFY of Grant: 2011		
Type of Grant		Grant No: Date of CFFP:	Revised Annual Statement (revision no: ) Final Performance and Evaluation Report	FFY of Grant Approval: 2011		
<input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2011		<input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2011	Total Estimated Cost	Total Actual Cost <sup>1</sup>		
Line	Summary by Development Account		Original	Revised <sup>2</sup>	Obligated	Expended
1	Total non-CFP Funds					
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>		\$236,388.00		\$236,388.00	\$75,489.55
3	1408 Management Improvements					
4	1410 Administration (may not exceed 10% of line 21)		\$118,194.00		\$118,194.00	\$46,833.72
5	1411 Audit					
6	1415 Liquidated Damages					
7	1430 Fees and Costs		\$35,000.00		\$0.00	\$0.00
8	1440 Site Acquisition					
9	1450 Site Improvement		\$25,000.00		\$0.00	\$0.00
10	1460 Dwelling Structures		\$272,231.00		\$247,231.00	\$122,271.00
11	1465.1 Dwelling Equipment - Nonexpendable					
12	1470 Nondwelling Structures		\$25,000.00		\$0.00	\$0.00
13	1475 Nondwelling Equipment					
14	1485 Demolition					
15	1492 Moving to Work Demonstration					
16	1495.1 Relocation Costs					
17	1499 Development Activities <sup>4</sup>					
18a	1501 Collateralization or Debt Service paid by the PHA		\$470,131.00		\$470,131.00	\$0.00
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment					
19	1502 Contingency (may not exceed 8% of line 20)					
20	Amount of Annual Grant: (sum of line 2- 19)		\$1,181,944.00		\$1,071,944.00	\$244,594.27
21	Amount of Line 20 Related to LBP Activities					
22	Amount of Line 20 Related to Section 504 Activities					
23	Amount of Line 20 Related to Security - Soft Costs					
24	Amount of Line 20 Related to Security - Hard Costs					
25	Amount of Line 20 Related to Energy Conservation Measures					

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>		<b>Grant Type and Number</b> Capital Fund Program Grant No: MD06P01850111 Replacement Housing Factor Grant No: Date of CFFP:	<b>FFY of Grant:</b> 2011 <b>FFY of Grant Approval:</b> 2011
Type of Grant <input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/2011	<input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: ) <input type="checkbox"/> Final Performance and Evaluation Report		
<b>Line</b>	<b>Summary by Development Account</b>	<b>Total Estimated Cost</b>	<b>Total Actual Cost<sup>1</sup></b>
		Original	Expended
		Revised <sup>2</sup>	Obligated
	<b>Signature of Executive Director</b>	<b>Signature of Public Housing Director</b>	<b>Date</b>

<sup>1</sup> To be completed for the Performance and Evaluation Report  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFF Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part II: Supporting Pages</b>									
<b>PHA Name:</b> Housing Commission of Anne Arundel County			<b>Grant Type and Number</b> Capital Fund Program Grant No: MD06P01850111 CFFP (Yes/No): N Replacement Housing Factor Grant No:			<b>Federal FY of Grant:</b> 2011			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work	
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>		
	<b>Operations</b>								
PHA-Wide	Operating Fund	1406	LS	\$236,388.00		\$236,388.00	\$75,489.55		
	<b>Subtotal 1406</b>			<b>\$236,388.00</b>		<b>\$236,388.00</b>	<b>\$75,489.55</b>		
	<b>Administration</b>								
PHA-Wide	Modernization Coordinator (salary and benefits)	1410	LS	\$118,194.00		\$118,194.00	\$46,833.72		
	<b>Subtotal 1410</b>			<b>\$118,194.00</b>		<b>\$118,194.00</b>	<b>\$46,833.72</b>		
	<b>Fees and Costs</b>								
PHA-Wide	A and E Fees related to CFP	1430	LS	\$35,000.00		\$0.00	\$0.00		
	<b>Subtotal 1430</b>			<b>\$35,000.00</b>		<b>\$0.00</b>	<b>\$0.00</b>		
	<b>Site Improvements</b>								
PHA-Wide	Hazard/Risk Issues	1450	LS	\$25,000.00		\$0.00	\$0.00		
	<b>Subtotal 1450</b>			<b>\$25,000.00</b>		<b>\$0.00</b>	<b>\$0.00</b>		

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part II: Supporting Pages									
PHA Name: Housing Commission of Anne Arundel County			Grant Type and Number Capital Fund Program Grant No: MD06P01850111 CFFP (Yes/No): N Replacement Housing Factor Grant No:			Federal FY of Grant: 2011			
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work	
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>		
	<b>Dwelling Structures</b>								
PHA-Wide	Interior painting of occupied units	1460	30 units	\$25,000.00		\$25,000.00	\$7,221.00		
PHA-Wide	Replace carpet in vacant units	1460	40 units	\$25,000.00		\$0.00	\$0.00		
MD18-4 Freetown Village	Replace roofs (Phase 1)	1460	80 units	\$222,231.00		\$222,231.00	\$115,050.00		
	<b>Subtotal 1460</b>			<b>\$272,231.00</b>		<b>\$247,231.00</b>	<b>\$122,271.00</b>		
	<b>Non-Dwelling Structures</b>								
PHA-Wide	Equipment replacement	1470	LS	\$25,000.00		\$0.00	\$0.00		
	<b>Subtotal 1470</b>			<b>\$25,000.00</b>		<b>\$0.00</b>	<b>\$0.00</b>		
	<b>Debt Service</b>								
PHA-Wide	Repayment of Bond	1501	LS	\$470,131.00		\$470,131.00	\$0.00		
	<b>Subtotal 1501</b>			<b>\$470,131.00</b>		<b>\$470,131.00</b>	<b>\$0.00</b>		
	<b>CFP Total</b>			<b>\$1,181,944.00</b>		<b>\$1,071,944.00</b>	<b>\$244,594.27</b>		

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report



**FY2010 CAPITAL FUND PROGRAM ANNUAL  
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EVALUATION REPORT**

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part I: Summary		PHA Name: Housing Commission of Anne Arundel County	Grant Type and Number Capital Fund Program Grant No: MD06P01850110 Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2010 FFY of Grant Approval: 2010
Type of Grant		<input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/11 <input type="checkbox"/> Revised Annual Statement (revision no: ) <input type="checkbox"/> Final Performance and Evaluation Report		
Line	Summary by Development Account	Total Estimated Cost	Total Actual Cost <sup>1</sup>	
		Original	Revised <sup>2</sup>	Obligated    Expended
1	Total non-CFP Funds			
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	\$146,563.82		\$146,563.82
3	1408 Management Improvements			
4	1410 Administration (may not exceed 10% of line 21)	\$90,000.00		\$90,000.00
5	1411 Audit			
6	1415 Liquidated Damages			
7	1430 Fees and Costs	\$75,000.00		\$23,577.96
8	1440 Site Acquisition			
9	1450 Site Improvement	\$61,000.00		\$34,109.75
10	1460 Dwelling Structures	\$643,328.18		\$643,328.18
11	1465.1 Dwelling Equipment - Nonexpendable			
12	1470 Nondwelling Structures			
13	1475 Nondwelling Equipment			
14	1485 Demolition			
15	1492 Moving to Work Demonstration			
16	1495.1 Relocation Costs			
17	1499 Development Activities <sup>4</sup>			
18a	1501 Collateralization or Debt Service paid by the PHA			
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment	\$469,445.00		\$469,445.00
19	1502 Contingency (may not exceed 8% of line 20)			
20	Amount of Annual Grant: (sum of line 2- 19)	\$1,485,337.00		\$1,458,446.75
21	Amount of Line 20 Related to LBP Activities			
22	Amount of Line 20 Related to Section 504 Activities			
23	Amount of Line 20 Related to Security - Soft Costs			
24	Amount of Line 20 Related to Security - Hard Costs			
25	Amount of Line 20 Related to Energy Conservation Measures			

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>		<b>FFY of Grant:</b> 2010	
<b>PHA Name:</b> Housing Commission of Anne Arundel County	<b>Grant Type and Number</b> Capital Fund Program Grant No: MD06P01850110 Replacement Housing Factor Grant No:	<b>FFY of Grant Approval:</b> 2010	
Date of CFFP: _____			
<input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/11		<input type="checkbox"/> Revised Annual Statement (revision no: ) <input type="checkbox"/> Final Performance and Evaluation Report	
<b>Type of Grant</b>		<b>Total Actual Cost<sup>1</sup></b>	
<input type="checkbox"/> Reserve for Disasters/Emergencies		<b>Expended</b>	
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/11			
<b>Summary by Development Account</b>		<b>Total Estimated Cost</b>	
	<b>Original</b>	<b>Revised<sup>2</sup></b>	<b>Obligated</b>
<b>Signature of Executive Director</b>	<b>Date</b>	<b>Signature of Public Housing Director</b>	<b>Date</b>

<sup>1</sup> To be completed for the Performance and Evaluation Report  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.



Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part II: Supporting Pages</b>		<b>Grant Type and Number</b>		<b>Federal FY of Grant: 2010</b>		
<b>PHA Name: Housing Commission of Anne Arundel County</b>		<b>Capital Fund Program Grant No: MD06P01850110 CFFP (Yes/No):</b>				
		<b>Replacement Housing Factor Grant No:</b>				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Status of Work
				Original	Revised <sup>1</sup>	
				Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
	<b>Dwelling Structures</b>					
PHA-Wide	Interior painting of occupied units	1460	30 units	\$40,000.00	\$40,000.00	
PHA-Wide	Replace carpet in vacant units	1460	40 units	\$45,000.00	\$20,000.00	
MD18-2 Meade Village	Renovate kitchens and baths	1460		\$88,328.18	\$88,328.18	
MD18-6 Glen Square	Renovate elevators	1460	LS	\$470,000.00	\$340,163.09	
	<b>Subtotal 1460</b>			<b>\$643,328.18</b>	<b>\$488,491.27</b>	
	<b>Debt Service</b>					
PHA-Wide	Repayment of Bond	1501	LS	\$469,445.00	\$469,445.00	
	<b>Subtotal 1501</b>			<b>\$469,445.00</b>	<b>\$469,445.00</b>	
	<b>CFP Total</b>			<b>\$1,485,337.00</b>	<b>\$1,252,187.80</b>	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report



**FY2009 ARRA COMPETITIVE GRANT  
ANNUAL STATEMENT PERFORMANCE AND  
EVALUATION REPORT**

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part I: Summary		PHA Name: Housing Commission of Anne Arundel County	Grant Type and Number Capital Fund Program Grant No: MD01800010309R Replacement Housing Factor Grant No: Date of CFFP:	FFY of Grant: 2009 FFY of Grant Approval: 2009
Type of Grant		<input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/11		
		<input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: 1) <input type="checkbox"/> Final Performance and Evaluation Report		
Line	Summary by Development Account	Total Estimated Cost	Total Actual Cost <sup>1</sup>	
		Original	Obligated	Expended
1	Total non-CFP Funds			
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>			
3	1408 Management Improvements			
4	1410 Administration (may not exceed 10% of line 21)			
5	1411 Audit			
6	1415 Liquidated Damages			
7	1430 Fees and Costs	\$115,188.25	\$115,188.25	\$115,188.25
8	1440 Site Acquisition			
9	1450 Site Improvement			
10	1460 Dwelling Structures	\$1,249,811.75	\$1,249,811.75	\$999,973.24
11	1465.1 Dwelling Equipment - Nonexpendable			
12	1470 Nondwelling Structures			
13	1475 Nondwelling Equipment			
14	1485 Demolition			
15	1492 Moving to Work Demonstration			
16	1495.1 Relocation Costs			
17	1499 Development Activities <sup>4</sup>			
18a	1501 Collateralization or Debt Service paid by the PHA			
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment			
19	1502 Contingency (may not exceed 8% of line 20)			
20	Amount of Annual Grant: (sum of line 2- 19)	\$1,365,000.00	\$1,365,000.00	\$1,115,161.49
21	Amount of Line 20 Related to LBP Activities			
22	Amount of Line 20 Related to Section 504 Activities			
23	Amount of Line 20 Related to Security - Soft Costs			
24	Amount of Line 20 Related to Security - Hard Costs			
25	Amount of Line 20 Related to Energy Conservation Measures			

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>		<b>Grant Type and Number</b>		<b>FFY of Grant:</b>
PHA Name: Housing Commission of Anne Arundel County		Capital Fund Program Grant No: MD01800010309R Replacement Housing		2009
Type of Grant		Factor Grant No: _____		<b>FFY of Grant Approval:</b>
<input type="checkbox"/> Original Annual Statement		Date of CFFP: _____		2009
<input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/11		<input type="checkbox"/> Revised Annual Statement (revision no: 1) <input type="checkbox"/> Final Performance and Evaluation Report		
<b>Line</b>	<b>Summary by Development Account</b>	<b>Total Estimated Cost</b>	<b>Total Actual Cost<sup>1</sup></b>	<b>Expended</b>
		Original	Revised <sup>2</sup>	Obligated
	<b>Signature of Executive Director</b>	<b>Signature of Public Housing Director</b>	<b>Date</b>	

<sup>1</sup> To be completed for the Performance and Evaluation Report  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.





**FY2009 CAPITAL FUND PROGRAM ANNUAL  
STATEMENT PERFORMANCE AND  
EVALUATION REPORT**

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part I: Summary		PHA Name: Housing Commission of Anne Arundel County		Grant Type and Number Capital Fund Program Grant No: MD06P01850109 Replacement Housing Factor		FFY of Grant: 2009	
		Grant No: Date of CFFP:				FFY of Grant Approval: 2009	
Type of Grant		Reserve for Disasters/Emergencies		Revised Annual Statement (revision no: 2)		Total Actual Cost <sup>1</sup>	
Original Annual Statement		Final Performance and Evaluation Report		Revised <sup>2</sup>		Obligated	
Performance and Evaluation Report for Period Ending: 12/31/11		Summary by Development Account		Total Estimated Cost		Total Actual Cost <sup>1</sup>	
Line		Original	Revised <sup>2</sup>	Obligated	Expended		
1	Total non-CFP Funds						
2	1406 Operations (may not exceed 20% of line 21) <sup>3</sup>	\$82,390.00		\$82,390.00	\$82,390.00		\$82,390.00
3	1408 Management Improvements						
4	1410 Administration (may not exceed 10% of line 21)	\$84,265.00		\$84,265.00	\$84,265.00		\$84,265.00
5	1411 Audit						
6	1415 Liquidated Damages						
7	1430 Fees and Costs	\$38,649.90		\$38,649.90	\$38,649.90		\$38,649.90
8	1440 Site Acquisition						
9	1450 Site Improvement	\$50,000.37		\$50,000.37	\$50,000.37		\$50,000.37
10	1460 Dwelling Structures	\$713,966.10		\$713,966.10	\$713,966.10		\$688,446.22
11	1465.1 Dwelling Equipment - Nonexpendable						
12	1470 Nondwelling Structures						
13	1475 Nondwelling Equipment	\$55,000.00		\$55,000.00	\$55,000.00		\$55,000.00
14	1485 Demolition						
15	1492 Moving to Work Demonstration						
16	1495.1 Relocation Costs						
17	1499 Development Activities <sup>4</sup>						
18a	1501 Collateralization or Debt Service paid by the PHA	\$473,060.63		\$473,060.63	\$473,060.63		\$473,060.63
18b	9000 Collateralization or Debt Service paid Via System of Direct Payment						
19	1502 Contingency (may not exceed 8% of line 20)						
20	Amount of Annual Grant: (sum of line 2- 19)	\$1,497,332.00		\$1,497,332.00	\$1,497,332.00		\$1,471,812.12
21	Amount of Line 20 Related to LBP Activities						
22	Amount of Line 20 Related to Section 504 Activities						
23	Amount of Line 20 Related to Security - Soft Costs						
24	Amount of Line 20 Related to Security - Hard Costs						
25	Amount of Line 20 Related to Energy Conservation Measures						

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part I: Summary</b>		<b>Grant Type and Number</b> Capital Fund Program Grant No: MD06P01850109 Replacement Housing Factor	<b>FFY of Grant:</b> 2009
PHA Name: Housing Commission of Anne Arundel County		Grant No: Date of CFFP: . . .	<b>FFY of Grant Approval:</b> 2009
Type of Grant <input type="checkbox"/> Original Annual Statement <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/11		<input type="checkbox"/> Revised Annual Statement (revision no: 2) <input type="checkbox"/> Final Performance and Evaluation Report	
<b>Line</b>	<b>Summary by Development Account</b>	<b>Total Estimated Cost</b>	<b>Total Actual Cost<sup>1</sup></b>
		<b>Original</b>	<b>Obligated</b>
			<b>Expended</b>
	<b>Signature of Executive Director</b>	<b>Signature of Public Housing Director</b>	<b>Date</b>
	<b>Date</b>		<b>Date</b>

<sup>1</sup> To be completed for the Performance and Evaluation Report  
<sup>2</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
<sup>3</sup> PHAs with under 250 units in management may use 100% of CFP Grants for operations.  
<sup>4</sup> RHF funds shall be included here.

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part II: Supporting Pages</b>		<b>Grant Type and Number</b> Capital Fund Program Grant No: MD06P01850109 CFFP (Yes/No): N Replacement Housing Factor Grant No:		<b>Federal FY of Grant: 2009</b>				
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
	<b>Operations</b>							
PHA-Wide	Operating Fund	1406	LS	\$82,390.00		\$82,390.00	\$82,390.00	
	<b>Subtotal 1406</b>			<b>\$82,390.00</b>		<b>\$82,390.00</b>	<b>\$82,390.00</b>	
	<b>Administration</b>							
PHA-Wide	Modernization Coordinator (salary and benefits)	1410	LS	\$84,265.00		\$84,265.00	\$84,265.00	
	<b>Subtotal 1410</b>			<b>\$84,265.00</b>		<b>\$84,265.00</b>	<b>\$84,265.00</b>	
	<b>Fees and Costs</b>							
PHA-Wide	A and E Fees related to CFP	1430	LS	\$38,649.90		\$38,649.90	\$38,649.90	
MD18-5	Judgment and legal settlement	1430	LS	\$0.00		\$0.00	\$0.00	
	<b>Subtotal 1430</b>			<b>\$38,649.90</b>		<b>\$38,649.90</b>	<b>\$38,649.90</b>	
	<b>Site Improvements</b>							
PHA-Wide	Hazard/Risk Issues	1450	LS	\$50,000.37		\$50,000.37	\$50,000.37	
	<b>Subtotal 1450</b>			<b>\$50,000.37</b>		<b>\$50,000.37</b>	<b>\$50,000.37</b>	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement  
<sup>2</sup> To be completed for the Performance and Evaluation Report

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

Part II: Supporting Pages		Federal FY of Grant: 2009						
PHA Name: Housing Commission of Anne Arundel County		Grant Type and Number Capital Fund Program Grant No: MD06P01850109 CFFP (Yes/No): N Replacement Housing Factor Grant No:						
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
	<b>Dwelling Structures</b>							
PHA-Wide	Interior painting of occupied units	1460	30 units	\$55,256.00		\$55,256.00	\$55,256.00	
PHA-Wide	Replace carpet in vacant units	1460	40 units	\$49,886.46		\$49,886.46	\$49,886.46	
MD18-2	Roof cleaning	1460		\$15,650.00		\$15,650.00	\$15,650.00	
Meade Village	Renovate kitchens and baths	1460		\$363,458.80		\$363,458.80	\$363,458.80	
	Modernize bathrooms at Crilley Road	1460	120 units	\$0.00		\$0.00	\$0.00	
	Rehab stairwells	1460		\$24,794.04		\$24,794.04	\$24,794.04	
MD18-3	Kitchen rehab at Crilley Road	1460		\$60.00		\$60.00	\$60.00	
Pinewood Village	Office renovations	1460		\$3,507.00		\$3,507.00	\$3,507.00	
	Front entries at Crilley Road	1460		\$22,019.88		\$22,019.88	\$0.00	
	Community Room carpet	1460		\$3,758.68		\$3,758.68	\$3,758.68	
MD18-4	Powerwash siding	1460		\$4,500.00		\$4,500.00	\$4,500.00	
Freetown Village	Replace plantings	1460		\$3,000.00		\$3,000.00	\$3,000.00	
	Replace railroad tie landscaping	1460		\$90,355.00		\$90,355.00	\$90,355.00	
MD18-5	Brick Repair	1460		\$11,000.00		\$11,000.00	\$11,000.00	
Pinewood East	Set up office	1460		\$4,012.33		\$4,012.33	\$4,012.33	
	AC Replacement	1460		\$2,691.52		\$2,691.52	\$2,691.52	
	(continued on the next page)							

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report

Annual Statement/Performance and Evaluation Report  
 Capital Fund Program, Capital Fund Program Replacement Housing Factor and  
 Capital Fund Financing Program

U.S. Department of Housing and Urban Development  
 Office of Public and Indian Housing  
 OMB No. 2577-0226  
 Expires 4/30/2011

<b>Part II: Supporting Pages</b>							<b>Federal FY of Grant: 2009</b>	
<b>PHA Name:</b> Housing Commission of Anne Arundel County			<b>Grant Type and Number</b> Capital Fund Program Grant No: MD06P01850109 CFFP (Yes/No): N					
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Quantity	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised <sup>1</sup>	Funds Obligated <sup>2</sup>	Funds Expended <sup>2</sup>	
	<b>Dwelling Structures (cont.)</b>							
	Refurbish/refurnish lobby	1460		\$29,720.06		\$29,720.06	\$29,720.06	
MD18-6 Glen Square	Community Room carpet	1460		\$4,260.00		\$4,260.00	\$4,260.00	
	Automatic doors – office	1460		\$1,927.00		\$1,927.00	\$1,927.00	
	Front facade	1460		\$16,504.00		\$16,504.00	\$16,504.00	
MD18-7 Stoney Hill	Office door replacement	1460		\$4,105.33		\$4,105.33	\$4,105.33	
	Refurbish office	1460		\$3,500.00		\$3,500.00	\$0.00	
	<b>Subtotal 1460</b>			<b>\$713,966.10</b>		<b>\$713,966.10</b>	<b>\$688,446.22</b>	
	<b>Non-Dwelling Equipment</b>							
PHA-Wide	Maintenance vehicles	1475	LS	\$55,000.00		\$55,000.00	\$55,000.00	
	<b>Subtotal 1475</b>			<b>\$55,000.00</b>		<b>\$55,000.00</b>	<b>\$55,000.00</b>	
	<b>Debt Service</b>							
PHA-Wide	Repayment of Bond	1501	LS	\$473,060.63		\$473,060.63	\$473,060.63	
	<b>Subtotal 1501</b>			<b>\$473,060.63</b>		<b>\$473,060.63</b>	<b>\$473,060.63</b>	
	<b>CFP Total</b>			<b>\$1,497,332.00</b>		<b>\$1,497,332.00</b>	<b>\$1,471,812.12</b>	

<sup>1</sup> To be completed for the Performance and Evaluation Report or a Revised Annual Statement

<sup>2</sup> To be completed for the Performance and Evaluation Report



# FLAT RENTS

Housing Commission of Anne Arundel County

North/Central Glen Burnie Flat Rents as of 7/1/2012

Community	Average Amenity Percentage	Average Sq. Ft. Percentage	Overall Average	Area Comparison	2BR Flat Rent
Burwood Gardens	45%	82%	63.5%	\$1,080	\$686
Glen Square	55%	85%	70.0%	\$1,080	\$756

Community	Efficiency	1 BR	2 BR	3 BR	4 BR	5 BR	6 BR
Burwood Gardens	\$480	\$583	\$686	N/A	N/A	N/A	N/A
Glen Square	\$529	\$642	\$756	N/A	N/A	N/A	N/A

**Two Bedroom Monthly Rent Comparison for North/Central Glen Burnie**

<b>North/Central Glen Burnie Comparables</b>						
<b>Complex</b>	<b>2008 Rent</b>	<b>2009 Rent</b>	<b>2010 Rent</b>	<b>2011 Rent</b>	<b>2012 Rent</b>	
Coves at Chesapeake	\$1,020	\$1,050	\$1,050	\$1,075	\$1,115	
Country Club	\$965	\$994	\$994	\$897	\$950	
Glen Ridge	\$884	\$874	\$889	\$914	\$1,055	
Gateway Landing	\$813	\$875	\$791	\$834	\$892	
Regency Club I	\$1,210	\$1,270	\$1,249	\$1,295	\$1,295	
Regency Club II	\$995	\$1,075	\$1,075	\$1,150	\$1,175	
Stagecoach	\$939	\$985	\$985	\$1,024	\$1,076	
<b>Average Rent</b>	<b>\$975</b>	<b>\$1,018</b>	<b>\$1,005</b>	<b>\$1,027</b>	<b>\$1,080</b>	

## Housing Commission of Anne Arundel County

### South Glen Burnie/Pasadena Flat Rents as of 7/1/2012

Community	Average Amenity Percentage	Average Sq. Ft. Percentage	Overall Average	Area Comparison	2BR Flat Rent
Pinewood Village	60%	74%	64.5%	\$1,058	\$683
Pinewood East	45%	74%	59.5%	\$1,058	\$630
Freetown Village	55%	85%	70.0%	\$1,058	\$741

Community	Efficiency	1 BR	2 BR	3 BR	4 BR	5 BR	6 BR
Pinewood Village	\$478	\$580	\$683	N/A	N/A	N/A	N/A
Pinewood East	\$441	\$535	\$630	N/A	N/A	N/A	N/A
Freetown Village	N/A	\$630	\$741	\$926	\$1,037	N/A	N/A

**Two Bedroom Monthly Rent Comparison for South Glen Burnie/Pasadena**

<b>South Glen Burnie/Pasadena Comparables</b>						
<b>Complex</b>	<b>2008 Rent</b>	<b>2009 Rent</b>	<b>2010 Rent</b>	<b>2011 Rent</b>	<b>2012 Rent</b>	
Chesapeake Glen	\$995	\$1,020	\$905	\$1,065	\$1,085	
Colonial Square	\$985	\$985	\$985	\$1,044	\$1,076	
Glen Mar	\$965	\$907	\$912	\$963	\$1,110	
Oakridge Manor	\$985	\$985	\$985	\$1,054	\$1,086	
Southgate	\$889	\$954	\$954	\$954	\$983	
Village Square	\$1,125	\$885	\$940	\$955	\$970	
Village Square N.	\$1,306	\$1,226	\$1,176	\$1,190	\$1,281	
Villages at Marley Station	\$752	\$808	\$940	\$848	\$875	
<b>Average Rent</b>	<b>\$1,000</b>	<b>\$971</b>	<b>\$975</b>	<b>\$1,009</b>	<b>\$1,058</b>	

**Housing Commission of Anne Arundel County**

**Odenton/Severn Flat Rents as of 7/1/2012**

<b>Community</b>	<b>Average Amenity Percentage</b>	<b>Average Sq. Ft. Percentage</b>	<b>Overall Average</b>	<b>Area Comparison</b>	<b>2BR Flat Rent</b>
Stoney Hill	36%	77%	56.5%	\$1,289	\$728
Meade Village	45%	82%	63.5%	\$1,289	\$819

<b>Community</b>	<b>Efficiency</b>	<b>1 BR</b>	<b>2 BR</b>	<b>3 BR</b>	<b>4 BR</b>	<b>5 BR</b>	<b>6 BR</b>
Stoney Hill	\$510	\$619	\$728	N/A	N/A	N/A	N/A
Meade Village	N/A	\$696	\$819	\$1,023	\$1,146	\$1,318	\$1,490

**Two Bedroom Monthly Rent Comparison for Odenton/Severn**

<b>Odenton/Severn Comparables</b>						
<b>Complex</b>	<b>2008 Rent</b>	<b>2009 Rent</b>	<b>2010 Rent</b>	<b>2011 Rent</b>	<b>2012 Rent</b>	
Autumn Woods	\$1,010	\$1,185	\$1,185	\$1,250	\$1,305	
Crofton Village	\$1,155	\$1,155	\$1,105	\$1,150	\$1,195	
Deerfield Run	\$1,144	\$1,202	\$1,202	\$1,202	\$1,317	
Fox Rest	\$1,097	\$1,155	\$1,162	\$1,162	\$1,200	
Groves at Piney Orchard	\$1,260	\$1,280	\$1,360	\$1,380	\$1,475	
Gateway Village	\$1,315	\$1,501	\$1,310	\$1,385	\$1,468	
Hunting Oaks	\$1,100	\$1,100	\$1,075	\$1,097	\$1,128	
Keswick Park	\$1,505	\$1,395	\$1,280	\$1,407	\$1,650	
Laurel Pines	\$1,071	\$1,103	\$1,103	\$1,103	\$1,103	
Riverscape	\$1,265	\$1,335	\$1,385	\$1,370	\$1,334	
Seasons	\$1,299	\$1,279	\$1,280	\$1,448	\$1,347	
Villages at Montpelier	\$975	\$975	\$1,030	\$1,045	\$950	
<b>Average Rent</b>	<b>\$1,183</b>	<b>\$1,222</b>	<b>\$1,206</b>	<b>\$1,250</b>	<b>\$1,289</b>	

# UTILITY ALLOWANCES

**Housing Commission of Anne Arundel County**  
**COST ALLOWANCE PER MONTH**

PROJECT NAME	UNIT TYPE	AVERAGE MONTHLY GAS	AVERAGE MONTHLY ELECTRIC	TOTAL MONTHLY ALLOWANCE
18-1	0 BR AP BE	\$34	\$27	\$61
Burwood Gardens	0 BR AP BM	\$32	\$27	\$59
	0 BR AP TE	\$35	\$27	\$62
	0 BR AP TM	\$34	\$27	\$61
	1 BR AP BE	\$37	\$28	\$65
	1 BR AP BM	\$35	\$28	\$63
	1 BR AP TE	\$39	\$29	\$68
	1 BR AP TM	\$38	\$29	\$67
	2 BR AP BE	\$40	\$31	\$71
	2 BR AP BM	\$38	\$31	\$69
	2 BR AP TE	\$42	\$32	\$74
	2 BR AP TM	\$41	\$31	\$72
18-2	1 BR AP BE	\$38	\$28	\$66
Meade Village	1 BR AP BM	\$36	\$27	\$63
	1 BR AP TE	\$39	\$28	\$67
	1 BR AP TM	\$38	\$28	\$66
	2 BR AP BE	\$43	\$30	\$73
	2 BR AP BM	\$41	\$30	\$71
	2 BR AP TE	\$45	\$30	\$75
	2 BR AP TM	\$44	\$30	\$74
	3 BR TH MID	\$54	\$33	\$87
	3 BR TH END	\$57	\$33	\$90
	4 BR TH MID	\$60	\$36	\$96
	4 BR TH END	\$63	\$36	\$99
	5 BR TH MID	\$69	\$39	\$108
	5 BR TH END	\$72	\$39	\$111
	6 BR TH MID	\$77	\$41	\$118
	6 BR TH END	\$80	\$42	\$122
18-3	1 BR AP ENDJR	\$28	\$37	\$65
Pinewood Village	1 BR AP MIDJR	\$27	\$37	\$64
Midrise	1 BR AP END REG	\$28	\$37	\$65
	1 BR AP MID REG	\$27	\$37	\$64
	2 BR AP BM	\$31	\$40	\$71

**Housing Commission of Anne Arundel County**  
**COST ALLOWANCE PER MONTH**

PROJECT NAME	UNIT TYPE	AVERAGE MONTHLY GAS	AVERAGE MONTHLY ELECTRIC	TOTAL MONTHLY ALLOWANCE
18-4 Freetown Village	1 BR AP BM	\$34	\$27	\$61
	1 BR AP TM	\$36	\$28	\$64
	2 BR AP BM	\$38	\$30	\$68
	2 BR AP TM	\$40	\$30	\$70
	2 BR AP BE	\$40	\$30	\$70
	2 BR AP TE	\$40	\$30	\$70
	3 BR TH MID	\$48	\$35	\$83
	3 BR TH END	\$51	\$35	\$86
	4 BR TH MID	\$56	\$38	\$94
	4 BR TH END	\$59	\$38	\$97
18-5 Pinewood East	0 BR AP BE	\$27	\$36	\$63
	0 BR AP BM	\$25	\$36	\$61
	0 BR AP TE	\$27	\$36	\$63
	0 BR AP TM	\$27	\$36	\$63
	1 BR AP BE	\$34	\$37	\$71
	1 BR AP BM	\$30	\$37	\$67
	1 BR AP TE	\$35	\$37	\$72
	1 BR AP TM	\$30	\$37	\$67
	2 BR AP BM	\$32	\$39	\$71
18-6 Glen Square	0 BR AP BM	\$24	\$35	\$59
	0 BR AP TM	\$24	\$35	\$59
	1 BR AP BM	\$26	\$35	\$61
	1 BR AP TM	\$27	\$35	\$62
	2 BR AP BM	\$30	\$37	\$67
	2 BR AP TM	\$31	\$37	\$68
18-7 Stony Hill	0 BR AP MID	\$19	\$46	\$65
	1 BR AP BE	\$21	\$54	\$75
	1 BR AP BM	\$20	\$54	\$74

**Legend**

AP = Apartment  
 TH = Townhouse  
 BM = Bottom Middle  
 BE = Bottom End  
 TM = Top Middle  
 TE = Top End

**Allowance for  
Tenant-Furnished Utilities  
and Other Services**

U.S. Department of Housing and Urban  
Development  
Office of Public and Indian Housing

LOCALITY		UNIT TYPE					DATE
<b>Housing Commission of Anne Arundel County</b>		<b>Mobile Home</b>					<b>1/12/2012</b>
UTILITY OR SERVICE	MONTHLY DOLLAR ALLOWANCE						
	0-BR	1-BR	2-BR	3-BR	4-BR	5-BR	
<b>HEATING</b>							
a. Natural Gas	\$22	\$25	\$30	\$35	\$37	\$44	
b. Electric	\$41	\$48	\$60	\$72	\$78	\$93	
c. Heat Pump	\$24	\$28	\$35	\$42	\$45	\$54	
d. Fuel Oil	\$68	\$79	\$95	\$112	\$119	\$140	
e. Propane	\$73	\$84	\$100	\$118	\$126	\$148	
<b>AIR CONDITIONING</b>							
	\$12	\$15	\$18	\$24	\$29	\$35	
<b>COOKING</b>							
a. Natural Gas	\$5	\$6	\$7	\$7	\$8	\$8	
b. Electric	\$11	\$12	\$14	\$15	\$17	\$17	
c. Propane	\$20	\$21	\$25	\$27	\$30	\$30	
<b>OTHER ELECTRIC</b>							
	\$29	\$32	\$36	\$42	\$47	\$56	
<b>WATER HEATING</b>							
a. Natural Gas	\$8	\$11	\$14	\$19	\$25	\$31	
b. Electric	\$12	\$20	\$28	\$44	\$61	\$78	
c. Fuel Oil	\$24	\$32	\$41	\$57	\$75	\$93	
d. Propane	\$30	\$41	\$51	\$73	\$95	\$118	
<b>WATER</b>							
Anne Arundel Water Department	\$11	\$16	\$20	\$29	\$38	\$47	
<b>SEWER</b>							
Anne Arundel Water Department	\$15	\$22	\$30	\$46	\$62	\$78	
<b>TRASH COLLECTION</b>							
	N/A	N/A	N/A	N/A	N/A	N/A	
<b>REFRIGERATOR</b>							
	\$5	\$5	\$5	\$5	\$5	\$5	
<b>RANGE</b>							
	\$4	\$4	\$4	\$4	\$4	\$4	
<b>Natural Gas Base Rate</b>							
	\$13	\$13	\$13	\$13	\$13	\$13	
ACTUAL FAMILY ALLOWANCES: (To be used by family to complete allowance. Complete below for Actual Unit Rented)				UTILITY OR SERVICE		PER MONTH	
NAME OF FAMILY				HEATING		\$	
ADDRESS OF UNIT				AIR CONDITIONING		\$	
				COOKING		\$	
				OTHER ELECTRIC		\$	
				WATER HEATING		\$	
				WATER		\$	
				SEWER		\$	
				TRASH COLLECTION		\$	
				REFRIGERATOR		\$	
				RANGE		\$	
NUMBER OF BEDROOMS				OTHER		\$	
				TOTAL		\$	

**Allowance for  
Tenant-Furnished Utilities  
and Other Services**

U.S. Department of Housing and Urban  
Development  
Office of Public and Indian Housing

LOCALITY		UNIT TYPE					DATE
<b>Housing Commission of Anne Arundel County</b>		<b>Single Family</b>					<b>1/12/2012</b>
UTILITY OR SERVICE		MONTHLY DOLLAR ALLOWANCE					
		0-BR	1-BR	2-BR	3-BR	4-BR	5-BR
<b>HEATING</b>							
a. Natural Gas		\$24	\$29	\$32	\$36	\$40	\$42
b. Electric		\$47	\$57	\$66	\$78	\$87	\$94
c. Heat Pump		\$27	\$33	\$39	\$45	\$51	\$55
d. Fuel Oil		\$76	\$91	\$102	\$118	\$130	\$139
e. Propane		\$81	\$96	\$109	\$125	\$139	\$148
<b>AIR CONDITIONING</b>		\$15	\$19	\$24	\$31	\$38	\$44
<b>COOKING</b>							
a. Natural Gas		\$5	\$6	\$7	\$7	\$8	\$8
b. Electric		\$11	\$12	\$14	\$15	\$17	\$17
c. Propane		\$20	\$21	\$25	\$27	\$30	\$30
<b>OTHER ELECTRIC</b>		\$29	\$32	\$36	\$42	\$47	\$56
<b>WATER HEATING</b>							
a. Natural Gas		\$8	\$11	\$14	\$19	\$25	\$31
b. Electric		\$12	\$20	\$28	\$44	\$61	\$78
c. Fuel Oil		\$24	\$32	\$41	\$57	\$75	\$93
d. Propane		\$30	\$41	\$51	\$73	\$95	\$118
<b>WATER</b>							
Anne Arundel Water Department		\$11	\$16	\$20	\$29	\$38	\$47
<b>SEWER</b>							
Anne Arundel Water Department		\$15	\$22	\$30	\$46	\$62	\$78
<b>TRASH COLLECTION</b>		N/A	N/A	N/A	N/A	N/A	N/A
<b>REFRIGERATOR</b>		\$5	\$5	\$5	\$5	\$5	\$5
<b>RANGE</b>		\$4	\$4	\$4	\$4	\$4	\$4
<b>Natural Gas Base Rate</b>		\$13	\$13	\$13	\$13	\$13	\$13
<b>ACTUAL FAMILY ALLOWANCES: (To be used by family to complete allowance. Complete below for Actual Unit Rented)</b>					<b>UTILITY OR SERVICE</b>		<b>PER MONTH</b>
NAME OF FAMILY					HEATING		\$
ADDRESS OF UNIT					AIR CONDITIONING		\$
					COOKING		\$
					OTHER ELECTRIC		\$
					WATER HEATING		\$
					WATER		\$
					SEWER		\$
					TRASH COLLECTION		\$
					REFRIGERATOR		\$
					RANGE		\$
NUMBER OF BEDROOMS					OTHER		\$
					<b>TOTAL</b>		<b>\$</b>

**Allowance for  
Tenant-Furnished Utilities  
and Other Services**

U.S. Department of Housing and Urban  
Development  
Office of Public and Indian Housing

LOCALITY		UNIT TYPE					DATE
Housing Commission of Anne Arundel County		Townhouse					1/12/2012
UTILITY OR SERVICE	MONTHLY DOLLAR ALLOWANCE						
	0-BR	1-BR	2-BR	3-BR	4-BR	5-BR	
<b>HEATING</b>							
a. Natural Gas	\$18	\$21	\$24	\$25	\$29	\$33	
b. Electric	\$32	\$39	\$46	\$52	\$60	\$69	
c. Heat Pump	\$19	\$23	\$27	\$30	\$35	\$40	
d. Fuel Oil	\$56	\$65	\$75	\$82	\$94	\$106	
e. Propane	\$60	\$70	\$80	\$88	\$100	\$113	
<b>AIR CONDITIONING</b>	\$13	\$17	\$21	\$27	\$34	\$40	
<b>COOKING</b>							
a. Natural Gas	\$5	\$6	\$7	\$7	\$8	\$8	
b. Electric	\$11	\$12	\$14	\$15	\$17	\$17	
c. Propane	\$20	\$21	\$25	\$27	\$30	\$30	
<b>OTHER ELECTRIC</b>	\$29	\$32	\$36	\$42	\$47	\$56	
<b>WATER HEATING</b>							
a. Natural Gas	\$8	\$11	\$14	\$19	\$25	\$31	
b. Electric	\$12	\$20	\$28	\$44	\$61	\$78	
c. Fuel Oil	\$24	\$32	\$41	\$57	\$75	\$93	
d. Propane	\$30	\$41	\$51	\$73	\$95	\$118	
<b>WATER</b>							
Anne Arundel Water Department	\$11	\$16	\$20	\$29	\$38	\$47	
<b>SEWER</b>							
Anne Arundel Water Department	\$15	\$22	\$30	\$46	\$62	\$78	
<b>TRASH COLLECTION</b>	N/A	N/A	N/A	N/A	N/A	N/A	
<b>REFRIGERATOR</b>	\$5	\$5	\$5	\$5	\$5	\$5	
<b>RANGE</b>	\$4	\$4	\$4	\$4	\$4	\$4	
<b>Natural Gas Base Rate</b>	\$13	\$13	\$13	\$13	\$13	\$13	
<b>ACTUAL FAMILY ALLOWANCES: (To be used by family to complete allowance. Complete below for Actual Unit Rented)</b>				<b>UTILITY OR SERVICE</b>		<b>PER MONTH</b>	
NAME OF FAMILY				HEATING		\$	
ADDRESS OF UNIT				AIR CONDITIONING		\$	
				COOKING		\$	
				OTHER ELECTRIC		\$	
				WATER HEATING		\$	
				WATER		\$	
				SEWER		\$	
				TRASH COLLECTION		\$	
				REFRIGERATOR		\$	
				RANGE		\$	
NUMBER OF BEDROOMS				OTHER		\$	
				<b>TOTAL</b>		\$	

**Allowance for  
Tenant-Furnished Utilities  
and Other Services**

U.S. Department of Housing and Urban  
Development  
Office of Public and Indian Housing

LOCALITY		UNIT TYPE					DATE
<b>Housing Commission of Anne Arundel County</b>		<b>High-Rise</b>					<b>1/12/2012</b>
UTILITY OR SERVICE	MONTHLY DOLLAR ALLOWANCE						
	0-BR	1-BR	2-BR	3-BR	4-BR	5-BR	
<b>HEATING</b>							
a. Natural Gas	\$10	\$12	\$13	\$15	\$17	\$19	
b. Electric	\$15	\$19	\$22	\$27	\$31	\$35	
c. Heat Pump	\$9	\$11	\$13	\$16	\$18	\$20	
d. Fuel Oil	\$32	\$36	\$42	\$48	\$54	\$59	
e. Propane	\$35	\$40	\$45	\$52	\$58	\$63	
<b>AIR CONDITIONING</b>							
	\$9	\$12	\$14	\$19	\$24	\$28	
<b>COOKING</b>							
a. Natural Gas	\$5	\$6	\$7	\$7	\$8	\$8	
b. Electric	\$11	\$12	\$14	\$15	\$17	\$17	
c. Propane	\$20	\$21	\$25	\$27	\$30	\$30	
<b>OTHER ELECTRIC</b>							
	\$29	\$32	\$36	\$42	\$47	\$56	
<b>WATER HEATING</b>							
a. Natural Gas	\$8	\$11	\$14	\$19	\$25	\$31	
b. Electric	\$12	\$20	\$28	\$44	\$61	\$78	
c. Fuel Oil	\$24	\$32	\$41	\$57	\$75	\$93	
d. Propane	\$30	\$41	\$51	\$73	\$95	\$118	
<b>WATER</b>							
Anne Arundel Water Department	\$11	\$16	\$20	\$29	\$38	\$47	
<b>SEWER</b>							
Anne Arundel Water Department	\$15	\$22	\$30	\$46	\$62	\$78	
<b>TRASH COLLECTION</b>							
	N/A	N/A	N/A	N/A	N/A	N/A	
<b>REFRIGERATOR</b>							
	\$5	\$5	\$5	\$5	\$5	\$5	
<b>RANGE</b>							
	\$4	\$4	\$4	\$4	\$4	\$4	
<b>Natural Gas Base Rate</b>							
	\$13	\$13	\$13	\$13	\$13	\$13	
<b>ACTUAL FAMILY ALLOWANCES: (To be used by family to complete allowance. Complete below for Actual Unit Rented)</b>				<b>UTILITY OR SERVICE</b>		<b>PER MONTH</b>	
NAME OF FAMILY				HEATING		\$	
ADDRESS OF UNIT				AIR CONDITIONING		\$	
				COOKING		\$	
				OTHER ELECTRIC		\$	
				WATER HEATING		\$	
				WATER		\$	
				SEWER		\$	
				TRASH COLLECTION		\$	
				REFRIGERATOR		\$	
				RANGE		\$	
NUMBER OF BEDROOMS				OTHER		\$	
				<b>TOTAL</b>		\$	

**Allowance for  
Tenant-Furnished Utilities  
and Other Services**

U.S. Department of Housing and Urban  
Development  
Office of Public and Indian Housing

LOCALITY		UNIT TYPE					DATE
<b>Housing Commission of Anne Arundel County</b>		<b>Duplex</b>					<b>1/12/2012</b>
UTILITY OR SERVICE		MONTHLY DOLLAR ALLOWANCE					
		0-BR	1-BR	2-BR	3-BR	4-BR	5-BR
<b>HEATING</b>							
a. Natural Gas		\$19	\$22	\$26	\$27	\$32	\$35
b. Electric		\$36	\$42	\$50	\$57	\$67	\$74
c. Heat Pump		\$21	\$24	\$29	\$33	\$39	\$43
d. Fuel Oil		\$60	\$69	\$81	\$89	\$103	\$112
e. Propane		\$65	\$74	\$87	\$95	\$110	\$119
<b>AIR CONDITIONING</b>							
		\$13	\$17	\$21	\$27	\$34	\$40
<b>COOKING</b>							
a. Natural Gas		\$5	\$6	\$7	\$7	\$8	\$8
b. Electric		\$11	\$12	\$14	\$15	\$17	\$17
c. Propane		\$20	\$21	\$25	\$27	\$30	\$30
<b>OTHER ELECTRIC</b>							
		\$29	\$32	\$36	\$42	\$47	\$56
<b>WATER HEATING</b>							
a. Natural Gas		\$8	\$11	\$14	\$19	\$25	\$31
b. Electric		\$12	\$20	\$28	\$44	\$61	\$78
c. Fuel Oil		\$24	\$32	\$41	\$57	\$75	\$93
d. Propane		\$30	\$41	\$51	\$73	\$95	\$118
<b>WATER</b>							
Anne Arundel Water Department		\$11	\$16	\$20	\$29	\$38	\$47
<b>SEWER</b>							
Anne Arundel Water Department		\$15	\$22	\$30	\$46	\$62	\$78
<b>TRASH COLLECTION</b>							
		N/A	N/A	N/A	N/A	N/A	N/A
<b>REFRIGERATOR</b>							
		\$5	\$5	\$5	\$5	\$5	\$5
<b>RANGE</b>							
		\$4	\$4	\$4	\$4	\$4	\$4
<b>Natural Gas Base Rate</b>							
		\$13	\$13	\$13	\$13	\$13	\$13
<b>ACTUAL FAMILY ALLOWANCES: (To be used by family to complete allowance. Complete below for Actual Unit Rented)</b>					<b>UTILITY OR SERVICE</b>		<b>PER MONTH</b>
<b>NAME OF FAMILY</b>					HEATING		\$
					AIR CONDITIONING		\$
<b>ADDRESS OF UNIT</b>					COOKING		\$
					OTHER ELECTRIC		\$
					WATER HEATING		\$
					WATER		\$
					SEWER		\$
					TRASH COLLECTION		\$
					REFRIGERATOR		\$
<b>NUMBER OF BEDROOMS</b>					RANGE		\$
					OTHER		\$
					<b>TOTAL</b>		\$

**Allowance for  
Tenant-Furnished Utilities  
and Other Services**

U.S. Department of Housing and Urban  
Development  
Office of Public and Indian Housing

LOCALITY		UNIT TYPE					DATE
Housing Commission of Anne Arundel County		Garden					1/12/2012
UTILITY OR SERVICE	MONTHLY DOLLAR ALLOWANCE						
	0-BR	1-BR	2-BR	3-BR	4-BR	5-BR	
<b>HEATING</b>							
a. Natural Gas	\$15	\$19	\$21	\$24	\$28	\$31	
b. Electric	\$27	\$34	\$41	\$49	\$58	\$64	
c. Heat Pump	\$16	\$20	\$24	\$28	\$34	\$38	
d. Fuel Oil	\$48	\$59	\$68	\$78	\$90	\$99	
e. Propane	\$53	\$63	\$72	\$84	\$97	\$106	
<b>AIR CONDITIONING</b>	\$13	\$17	\$21	\$27	\$34	\$40	
<b>COOKING</b>							
a. Natural Gas	\$5	\$6	\$7	\$7	\$8	\$8	
b. Electric	\$11	\$12	\$14	\$15	\$17	\$17	
c. Propane	\$20	\$21	\$25	\$27	\$30	\$30	
<b>OTHER ELECTRIC</b>	\$29	\$32	\$36	\$42	\$47	\$56	
<b>WATER HEATING</b>							
a. Natural Gas	\$8	\$11	\$14	\$19	\$25	\$31	
b. Electric	\$12	\$20	\$28	\$44	\$61	\$78	
c. Fuel Oil	\$24	\$32	\$41	\$57	\$75	\$93	
d. Propane	\$30	\$41	\$51	\$73	\$95	\$118	
<b>WATER</b>							
Anne Arundel Water Department	\$11	\$16	\$20	\$29	\$38	\$47	
<b>SEWER</b>							
Anne Arundel Water Department	\$15	\$22	\$30	\$46	\$62	\$78	
<b>TRASH COLLECTION</b>	N/A	N/A	N/A	N/A	N/A	N/A	
<b>REFRIGERATOR</b>	\$5	\$5	\$5	\$5	\$5	\$5	
<b>RANGE</b>	\$4	\$4	\$4	\$4	\$4	\$4	
<b>Natural Gas Base Rate</b>	\$13	\$13	\$13	\$13	\$13	\$13	
<b>ACTUAL FAMILY ALLOWANCES: (To be used by family to complete allowance. Complete below for Actual Unit Rented)</b>				<b>UTILITY OR SERVICE</b>		<b>PER MONTH</b>	
NAME OF FAMILY				HEATING		\$	
ADDRESS OF UNIT				AIR CONDITIONING		\$	
				COOKING		\$	
				OTHER ELECTRIC		\$	
				WATER HEATING		\$	
				WATER		\$	
				SEWER		\$	
				TRASH COLLECTION		\$	
				REFRIGERATOR		\$	
NUMBER OF BEDROOMS				RANGE		\$	
				OTHER		\$	
				<b>TOTAL</b>		<b>\$</b>	